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TOWN OF WINDSOR

ESTABLISHED IN 1798

ANNUAL TOWN REPORT

FISCAL YEAR

JANUARY—DECEMBER 2020

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TOWN OFFICERS—ELECTED

AUDITOR	1 YEAR TERM	CYNTHIA STOSSE	TERM EXPIRES	2021
TREASURER	1 YEAR TERM	ELLEN BLAKE	TERM EXPIRES	2021
MODERATOR	2 YEAR TERM	T. PATRICK HINES	TERM EXPIRES	2022
TOWN CLERK	3 YEAR TERM	PATRICIA MAIN	TERM EXPIRES	2023
DEPUTY TOWN CLERK	3 YEAR TERM	DARLENE CUDDY	APPOINTED UNTIL ELECTION	2021
TAX COLLECTOR	3 YEAR TERM	KENNETH MATTHEWS	TERM EXPIRES	2023

SELECTMEN AND ASSESSORS—ELECTED

SELECTMAN	3 YEAR TERM	CHARLOTTE HEBERT	TERM EXPIRES	2021
SELECTMAN	3 YEAR TERM	GERALD NEEDHAM	TERM EXPIRES	2022
SELECTMAN, CHAIR	3 YEAR TERM	DARLENE CUDDY	TERM EXPIRES	2023

TRUSTEES OF THE TRUST FUNDS—ELECTED

VICTORIA HEBERT	3 YEAR TERM		TERM EXPIRES	2021
KAREN TURBYNE	3 YEAR TERM		TERM EXPIRES	2022
MELISSA MERRILL	3 YEAR TERM	CHAIR	TERM EXPIRES	2023

SUPERVISORS OF THE CHECKLIST—ELECTED

ROBERT MAIN	6 YEAR TERM		TERM EXPIRES	2024
JERRY CILLY	6 YEAR TERM		TERM EXPIRES	2026
NICHOLAS BUCCARELLI	6 YEAR TERM		TERM EXPIRES	2022

PLANNING BOARD—APPOINTED

T. PATRICK HINES	3 YEAR TERM	CHAIR	TERM EXPIRES	2021
MICHAEL CUDDY	3 YEAR TERM		TERM EXPIRES	2021
GERALD NEEDHAM	3 YEAR TERM		TERM EXPIRES	2023
KENNETH MATTHEWS	3 YEAR TERM		TERM EXPIRES	2023
TED TIMPSON	3 YEAR TERM		TERM EXPIRES	2022

(CONTINUED ON NEXT PAGE)

ZONING BOARD OF ADJUSTMENT—APPOINTED

ROBERT MAIN	3 YEAR TERM		TERM EXPIRES	2021
PATTY GREG	3 YEAR TERM	(REMAINDER OF)	TERM EXPIRES	2021
JAMES THOMPSON	3 YEAR TERM	(REMAINDER OF)	TERM EXPIRES	2022
NICHOLAS BUCCARELLI	3 YEAR TERM		TERM EXPIRES	2023
CHRISTOPHER DAVIES	3 YEAR TERM		TERM EXPIRES	2023

APPOINTMENTS BY SELECTMEN

MICHAEL CUDDY	HEALTH OFFICER
ANNETTE POLAND	DEPUTY TAX COLLECTOR
T. PATRICK HINES	EMERGENCY MANAGEMENT DIRECTOR
DARLENE CUDDY	DEPUTY EMD

LOCAL FIRE WARDENS AND DEPUTIES

T. PATRICK HINES,	FIRE WARDEN
KEVIN RILEY	FIRE WARDEN
ROBERT CRANE	FIRE WARDEN
RUSSELL SANDOW	DEPUTY
LUKE MECHESKI	DEPUTY

WINDSOR SCHOOL BOARD

CINDY STOSSE	CHAIR	TERM EXPIRES 2021
LAURIE HAMBLETON		TERM EXPIRES 2022
DAVID ROBBINS		TERM EXPIRES 2023

WINDSOR SCHOOL BOARD OFFICERS—ELECTED YEARLY

KENNETH MATTHEWS	TREASURER
CHARLOTTE HEBERT	CLERK
VERA STARZYNSKI	AUDITOR
MODERATOR	DIANE HINES

SELECTMEN'S LETTER

The year 2020 had many challenges for individuals as well as municipalities. COVID-19 interrupted our daily lives as well as operations in the work force. Many changes were made rather quickly and efficiently to protect each other from this pandemic.

This was also one of the busiest years with voting. There were Primary Elections along with a Presidential Election during a pandemic but the town of Windsor officials were able to handle it, with many precautions in place.

This was also a year of increased voter registrations. Considering everything that had to be done to make this successful throughout the year, we must thank those who worked the polls!

We also thank the residents in our community for their patience while there was limited access to town hall and thank you to our elected officials who fulfilled their duties during all of this.

Work had to proceed as best as it could while adhering to the multitude of Governors' orders during this pandemic.

Some of them are still ongoing and let us hope for a brighter year ahead.

Respectfully,

Town of Windsor Selectmen

Darlene Cuddy, Chair

Gerald Needham

Charlotte Hebert



Windsor

The inhabitants of the Town of Windsor in the County of Hillsborough in the state of New Hampshire qualified to vote in Town affairs are hereby notified that the Annual Town Meeting will be held as follows:

Date: March 9, 2021
Time: 6:30 PM
Location: Wediko Gymnasium, 11 Bobcat BLVD
Details: Big blue building on left, after bridge and up the small hill

GOVERNING BODY CERTIFICATION

We certify and attest that on or before February 19, 2021, a true and attested copy of this document was posted at the Windsor Town Hall and at the place of meeting.

Name	Position	Signature
Darlene Cuddy	Selectman	Darlene Cuddy
Gerald Needham	Selectman	Gerald Needham
Charles E. Hebert	Selectman	Charles E. Hebert



Article 01 Elect Town Officers

To Choose by ballot all necessary Town Officers for the ensuing year.

Article 02 Financial Administration

To see if the town will vote to raise and appropriate the sum of \$64,100 for the payment of Town charges including principal and interest on the Town's outstanding indebtedness, social security taxes, and any other legal obligations of the Town. Selectmen recommend approval. Majority vote required.

Article 03 Accept Reports of Agents

To accept reports of the Agents heretofore chosen and pass any vote in relation thereto.

Article 04 Police and Fire

To see if the town will vote to raise and appropriate the sum of \$12,170 for Police and Fire expenses, or to take any action relative thereto.

Selectmen recommend approval. Majority vote required.

Article 05 General Government Building

To see if the town will vote to raise and appropriate the sum of \$21,000 for the General Government Building operating expenses of the Town Hall, or to take any action relative thereto. Selectmen recommend approval. Majority vote required.

Article 06 Upkeep of Town Cemeteries and Town Hall grounds

To see if the town will vote to raise and appropriate the sum of \$3,000 for the upkeep of the Town cemeteries, or to take any action relative thereto.

Selectmen recommend approval. Majority vote required.

Article 07 Highways and Streets

To see if the town will vote to raise and appropriate the sum of \$33,000 for highways and streets, or to take any action relative thereto.

Selectmen recommend approval. Majority vote required.

Article 08 Donations

To see if the town will vote to raise and appropriate the sum of \$100 for donations, or to take any action relative thereto.

Selectmen recommend approval. Majority vote required.

Article 09 Town of Hillsborough Transfer Station

To see if the town will vote to raise and appropriate the sum of \$10490 to be paid to the Town of Hillsboro for the use of the Transfer Station, or to take any action relative thereto. Selectmen recommend approval. Majority vote required.

Article 10 Advertising and Membership Dues

To see if the town will vote to raise and appropriate the sum of \$3,000 for advertising and the annual membership dues in the NH Municipal Association, or to take any action relative thereto. Selectmen recommend approval. Majority vote required.



Article 11 Legal Expense

To see if the town will vote to raise and appropriate the sum of \$2,500 for legal expenses, or to take any action relative thereto.
Selectmen recommend approval. Majority vote required.

Article 12 Donate to Fuller Library in Hillsborough, NH

To see if the town will vote to raise and appropriate the sum of \$1,000 to donate to the Fuller Library in Hillsboro, NH, or to take any action relative thereto.
Selectmen recommend approval. Majority vote required.

Article 13 Purchase Insurance

To see if the town will vote to raise and appropriate the sum of \$2,000 to purchase insurance for the Town, or to take any action relative thereto.
Selectmen recommend approval. Majority vote required.

Article 14 Welfare

To see if the town will vote to raise and appropriate the sum of \$1,000 for the Welfare budget, or to take any action relative thereto.
Selectmen recommend approval. Majority vote required.

Article 15 Planning and Zoning

To see if the town will vote to raise and appropriate the sum of \$500 for the Planning and Zoning Master Plan, or to take any action relative thereto.
Selectmen recommend approval. Majority vote required.

Article 16 Fire Equipment

To see if the Town will vote to raise and appropriate the sum of \$1,000 to purchase fire equipment, or to take any action relative thereto. Selectmen recommend approval. Majority vote required.

Article 17 Former Brooks' Property Cleanup

To see if the town will vote to raise and appropriate the sum \$100 for the costs associated with testing and solid waste cleanup of the former Brooks' property, Tax Map 1, Lot 22, as required by the N.H. Department of Environmental Services. This special warrant article will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until the cleanup is completed or by December 31, 2021, whichever is sooner. The Selectmen recommend approval. Majority vote required.

Article 18 Revaluation of the town

To see if the town will vote to raise and appropriate the sum of \$14,592 for the purpose of the revaluation of the town, or to take any action relative thereto. Selectmen recommend approval. Majority vote required

Article 19 Expendable Trust Fund

To see if the town will vote to establish a Town Road and Property Expendable Trust Fund per RSA 31:19-a, for the purpose of town road and property maintenance and to raise and appropriate \$75,000 to put in the fund, with this amount to come from Fund Balance and to further name the Selectmen as agents to expend from said fund. Selectmen recommended. Majority vote required.



Article 20 Modify Veteran's Credit

Shall the town modify the Veteran's Tax Credit and All Veteran's Tax Credit in accordance with RSA 72:28, II from its current tax credit of \$250 per year to \$500? Selectmen recommend approval. Majority vote required.

Article 21 Site Plan Review Regulations

To see if the Town will vote to authorize the Planning Board to adopt Site Plan Review Regulations pursuant to RSA 674:43.

Article 22 Petitioned Warrant Article

We, the undersigned residents and registered voters of the town of Windsor, NH, request that the word 'CAMPGROUND' be removed and stricken from the Town of Windsor Community Planning Ordinance, Section IV: Permitted Uses, A (5).

Article 23 Transact any other legal business

To transact any other business that may legally come before said meeting.



OFFICIAL BALLOT
PLANNING BOARD ZONING AMENDMENT
WINDSOR, NH 03244
March 9, 2021

INSTRUCTIONS TO VOTERS ----- TO VOTE: Check the YES or NO box

Amendment #1

Amend Section II, General Provisions, #2 & #3 by striking "not roadworthy" and replacing with "not registered" and deleting the provision that allows multiple such vehicles on a lot, as follows:

#2. Any property may by right have or store (1) motor vehicle that is not ~~road worthy~~ **registered**, or any parts thereof **subject to the following**:

~~#3. Any property may have or store more than one motor vehicle that is not roadworthy, or any parts thereof, subject to the following:~~

Are you in favor of this amendment?

YES

☐

NO

☐



OFFICIAL BALLOT
PLANNING BOARD ZONING AMENDMENT
WINDSOR, NH 03244
March 9, 2021

INSTRUCTIONS TO VOTERS ----- TO VOTE: Check the YES or NO box

Amendment #2

Amend Section VII, Zoning Board of Adjustment, to add language to the variance criteria and the duration of approvals, to be consistent with state law, as follows:

- e. Denial of the permit would result in unnecessary hardship to the owner seeking it. *For the purposes of this section, "unnecessary hardship" means that, owing to special conditions of the property that distinguish it from other properties in the area:*
- i. *No fair and substantial relationship exists between the general public purposes of the ordinance provision and the specific application of that provision to the property: AND*
 - ii. *The proposed use is a reasonable one.*

If the criteria in subparagraph (e) are not established, an unnecessary hardship will be deemed to exist if, and only if, owing to special conditions of the property that distinguish it from other properties in the area, the property cannot be reasonably used in strict conformance with the ordinance, and a variance is therefore necessary to enable a reasonable use of it.

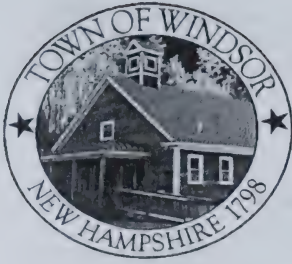
C. Duration of Approvals

All approvals granted for any special exception or variance shall be valid if exercised within two (2) Years from the date of final approval, unless further extended by the Zoning Board for good cause.

Are you in favor of this amendment?

YES ☐

NO ☐



OFFICIAL BALLOT
PLANNING BOARD ZONING AMENDMENT
WINDSOR, NH 03244
March 9, 2021

INSTRUCTIONS TO VOTERS ----- TO VOTE: Check the YES or NO box

Amendment #3

Amend Section X, Penalties, to delete "not to exceed \$100 for each day" to "pursuant to RSA 676:17", as follows:

Any person violating any provision of this Ordinance shall be subject to a civil penalty ~~not to exceed \$100~~ **pursuant to RSA 676:17** for each day such violation is found to continue after the conviction date or after the date on which the violator received written notice from the Selectmen that he is in violation, whichever is earlier. (~~RSA 676:16, 1~~)

Are you in favor of this amendment?

YES

☐

NO

☐



New Hampshire
Department of
Revenue Administration

2021
MS-636

Proposed Budget
Windsor

For the period beginning January 1, 2021 and ending December 31, 2021
Form Due Date: 20 Days after the Annual Meeting

This form was posted with the warrant on: February 19, 2021

GOVERNING BODY CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
Darlene Cuddy	Selectman	Darlene Cuddy
Gerald Needham	Selectman	Gerald Needham
Charlotte Hoot	Selectman	Charlotte Hoot

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:
<https://www.proptax.org/>

For assistance please contact:
NH DRA Municipal and Property Division
(603) 230-5090
<http://www.revenue.nh.gov/mun-prop/>



New Hampshire
Department of
Revenue Administration

2021
MS-636

Appropriations

Account	Purpose	Article	Expenditures for	Appropriations	Proposed Appropriations for period	
			period ending	for period ending	ending 12/31/2021	ending 12/31/2021
			12/31/2020	12/31/2020	(Recommended)	(Not Recommended)
General Government						
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0
4130-4139	Executive	02	\$30,917	\$32,000	\$40,000	\$0
4140-4149	Election, Registration, and Vital Statistics	02	\$327	\$500	\$100	\$0
4150-4151	Financial Administration	02	\$19,959	\$19,000	\$21,000	\$0
4152	Revaluation of Property		\$0	\$0	\$0	\$0
4153	Legal Expense	11	\$1,991	\$2,000	\$2,500	\$0
4155-4159	Personnel Administration		\$0	\$0	\$0	\$0
4191-4193	Planning and Zoning	15	\$415	\$100	\$500	\$0
4194	General Government Buildings	05	\$9,159	\$12,000	\$21,000	\$0
4195	Cemeteries	06	\$2,048	\$3,000	\$3,000	\$0
4196	Insurance	13	\$1,503	\$2,000	\$2,000	\$0
4197	Advertising and Regional Association	10	\$1,438	\$3,000	\$3,000	\$0
4199	Other General Government	02	\$2,104	\$3,000	\$3,000	\$0
	General Government Subtotal		\$69,861	\$76,600	\$96,100	\$0
Public Safety						
4210-4214	Police	04	\$3,000	\$3,000	\$4,860	\$0
4215-4219	Ambulance		\$0	\$0	\$0	\$0
4220-4229	Fire	04	\$39,900	\$40,955	\$7,310	\$0
4240-4249	Building Inspection		\$0	\$0	\$0	\$0
4290-4298	Emergency Management		\$0	\$0	\$0	\$0
4299	Other (Including Communications)		\$0	\$0	\$0	\$0
	Public Safety Subtotal		\$42,900	\$43,955	\$12,170	\$0
Airport/Aviation Center						
4301-4309	Airport Operations		\$0	\$0	\$0	\$0
	Airport/Aviation Center Subtotal		\$0	\$0	\$0	\$0
Highways and Streets						
4311	Administration		\$0	\$0	\$0	\$0
4312	Highways and Streets	07	\$31,719	\$33,000	\$33,000	\$0
4313	Bridges		\$0	\$0	\$0	\$0
4316	Street Lighting		\$0	\$0	\$0	\$0
4319	Other		\$0	\$0	\$0	\$0
	Highways and Streets Subtotal		\$31,719	\$33,000	\$33,000	\$0



New Hampshire
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Appropriations

Account	Purpose	Article	Expenditures for	Appropriations	Proposed Appropriations for period	
			period ending	for period ending	ending 12/31/2021	
			12/31/2020	12/31/2020	(Recommended)	(Not Recommended)
Sanitation						
4321	Administration		\$0	\$0	\$0	\$0
4323	Solid Waste Collection		\$0	\$0	\$0	\$0
4324	Solid Waste Disposal	09	\$8,716	\$9,066	\$10,490	\$0
4325	Solid Waste Cleanup		\$0	\$0	\$0	\$0
4326-4328	Sewage Collection and Disposal		\$0	\$0	\$0	\$0
4329	Other Sanitation		\$0	\$0	\$0	\$0
	Sanitation Subtotal		\$8,716	\$9,066	\$10,490	\$0
Water Distribution and Treatment						
4331	Administration		\$0	\$0	\$0	\$0
4332	Water Services		\$0	\$0	\$0	\$0
4335	Water Treatment		\$0	\$0	\$0	\$0
4338-4339	Water Conservation and Other		\$0	\$0	\$0	\$0
	Water Distribution and Treatment Subtotal		\$0	\$0	\$0	\$0
Electric						
4351-4352	Administration and Generation		\$0	\$0	\$0	\$0
4353	Purchase Costs		\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance		\$0	\$0	\$0	\$0
4359	Other Electric Costs		\$0	\$0	\$0	\$0
	Electric Subtotal		\$0	\$0	\$0	\$0
Health						
4411	Administration		\$0	\$0	\$0	\$0
4414	Pest Control		\$0	\$0	\$0	\$0
4415-4419	Health Agencies, Hospitals, and Other		\$975	\$1,000	\$0	\$0
	Health Subtotal		\$975	\$1,000	\$0	\$0
Welfare						
4441-4442	Administration and Direct Assistance	14	\$0	\$1,000	\$1,000	\$0
4444	Intergovernmental Welfare Payments		\$0	\$0	\$0	\$0
4445-4449	Vendor Payments and Other		\$0	\$0	\$0	\$0
	Welfare Subtotal		\$0	\$1,000	\$1,000	\$0
Culture and Recreation						
4520-4529	Parks and Recreation		\$0	\$0	\$0	\$0
4550-4559	Library	12	\$1,000	\$1,000	\$1,000	\$0
4583	Patriotic Purposes		\$0	\$0	\$0	\$0
4589	Other Culture and Recreation	08	\$0	\$100	\$100	\$0
	Culture and Recreation Subtotal		\$1,000	\$1,100	\$1,100	\$0



New Hampshire
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Appropriations

Account	Purpose	Article	Expenditures for	Appropriations	Proposed Appropriations for period	
			period ending	for period ending	ending 12/31/2021	(Recommended) (Not Recommended)
			12/31/2020	12/31/2020		
Conservation and Development						
4611-4612	Administration and Purchasing of Natural Resources		\$0	\$0	\$0	\$0
4619	Other Conservation		\$0	\$0	\$0	\$0
4631-4632	Redevelopment and Housing		\$0	\$0	\$0	\$0
4651-4659	Economic Development		\$0	\$0	\$0	\$0
Conservation and Development Subtotal			\$0	\$0	\$0	\$0
Debt Service						
4711	Long Term Bonds and Notes - Principal		\$0	\$0	\$0	\$0
4721	Long Term Bonds and Notes - Interest		\$0	\$0	\$0	\$0
4723	Tax Anticipation Notes - Interest		\$0	\$0	\$0	\$0
4790-4799	Other Debt Service		\$0	\$0	\$0	\$0
Debt Service Subtotal			\$0	\$0	\$0	\$0
Capital Outlay						
4901	Land		\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment	16	\$0	\$1,000	\$1,000	\$0
4903	Buildings		\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings		\$0	\$0	\$0	\$0
Capital Outlay Subtotal			\$0	\$1,000	\$1,000	\$0
Operating Transfers Out						
4912	To Special Revenue Fund		\$0	\$0	\$0	\$0
4913	To Capital Projects Fund		\$0	\$0	\$0	\$0
4914A	To Proprietary Fund - Airport		\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric		\$0	\$0	\$0	\$0
4914O	To Proprietary Fund - Other		\$0	\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer		\$0	\$0	\$0	\$0
4914W	To Proprietary Fund - Water		\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds		\$0	\$0	\$0	\$0
4919	To Fiduciary Funds		\$0	\$0	\$0	\$0
Operating Transfers Out Subtotal			\$0	\$0	\$0	\$0
Total Operating Budget Appropriations					\$154,860	\$0



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Special Warrant Articles

Account	Purpose	Article	Proposed Appropriations for period ending 12/31/2021	
			(Recommended)	(Not Recommended)
4415-4419	Health Agencies, Hospitals, and Other	17	\$100	\$0
	<i>Purpose: Farmer Brooks' Property Cleanup</i>			
4916	To Expendable Trusts/Fiduciary Funds	19	\$75,000	\$0
	<i>Purpose: Expendable Trust Fund</i>			
4915	To Capital Reserve Fund		\$0	\$0
4916	To Expendable Trust Fund		\$0	\$0
4917	To Health Maintenance Trust Fund		\$0	\$0
Total Proposed Special Articles			\$75,100	\$0



Individual Warrant Articles

Account	Purpose	Article	Proposed Appropriations for period ending 12/31/2021	
			(Recommended)	(Not Recommended)
4152	Revaluation of Property	18	\$14,592	\$0
<i>Purpose: Revaluation of the town</i>				
Total Proposed Individual Articles			\$14,592	\$0



New Hampshire
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Revenues

Account	Source	Article	Actual Revenues for period ending 12/31/2020	Estimated Revenues for period ending 12/31/2020	Estimated Revenues for period ending 12/31/2021
Taxes					
3120	Land Use Change Tax - General Fund		\$0	\$0	\$0
3180	Resident Tax		\$0	\$0	\$0
3185	Yield Tax	02	\$0	\$500	\$3,280
3186	Payment in Lieu of Taxes	02	\$12,133	\$15,000	\$12,000
3187	Excavation Tax		\$0	\$0	\$0
3189	Other Taxes		\$0	\$0	\$0
3190	Interest and Penalties on Delinquent Taxes	02	\$1,780	\$3,000	\$1,000
9991	Inventory Penalties	02	\$145	\$100	\$100
Taxes Subtotal			\$14,058	\$18,600	\$16,380
Licenses, Permits, and Fees					
3210	Business Licenses and Permits		\$0	\$0	\$0
3220	Motor Vehicle Permit Fees	02	\$42,022	\$38,000	\$38,000
3230	Building Permits		\$0	\$0	\$0
3290	Other Licenses, Permits, and Fees		\$0	\$0	\$0
3311-3319	From Federal Government		\$0	\$0	\$0
Licenses, Permits, and Fees Subtotal			\$42,022	\$38,000	\$38,000
State Sources					
3351	Municipal Aid/Shared Revenues		\$0	\$0	\$0
3352	Meals and Rooms Tax Distribution	02	\$0	\$10,000	\$5,000
3353	Highway Block Grant	02	\$0	\$4,000	\$3,000
3354	Water Pollution Grant		\$0	\$0	\$0
3355	Housing and Community Development		\$0	\$0	\$0
3356	State and Federal Forest Land Reimbursement		\$0	\$0	\$0
3357	Flood Control Reimbursement		\$0	\$0	\$0
3359	Other (Including Railroad Tax)		\$0	\$0	\$0
3379	From Other Governments		\$0	\$0	\$0
State Sources Subtotal			\$0	\$14,000	\$8,000
Charges for Services					
3401-3406	Income from Departments	02	\$0	\$50	\$25
3409	Other Charges		\$0	\$0	\$0
Charges for Services Subtotal			\$0	\$50	\$25
Miscellaneous Revenues					
3501	Sale of Municipal Property		\$0	\$0	\$0
3502	Interest on Investments		\$0	\$0	\$0
3503-3509	Other		\$0	\$0	\$0
Miscellaneous Revenues Subtotal			\$0	\$0	\$0



New Hampshire
Department of
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Revenues

Account	Source	Article	Actual Revenues for period ending 12/31/2020	Estimated Revenues for period ending 12/31/2020	Estimated Revenues for period ending 12/31/2021
Interfund Operating Transfers In					
3912	From Special Revenue Funds		\$0	\$0	\$0
3913	From Capital Projects Funds		\$0	\$0	\$0
3914A	From Enterprise Funds: Airport (Offset)		\$0	\$0	\$0
3914E	From Enterprise Funds: Electric (Offset)		\$0	\$0	\$0
3914O	From Enterprise Funds: Other (Offset)		\$0	\$0	\$0
3914S	From Enterprise Funds: Sewer (Offset)		\$0	\$0	\$0
3914W	From Enterprise Funds: Water (Offset)		\$0	\$0	\$0
3915	From Capital Reserve Funds		\$0	\$0	\$0
3916	From Trust and Fiduciary Funds		\$0	\$0	\$0
3917	From Conservation Funds		\$0	\$0	\$0
	Interfund Operating Transfers In Subtotal		\$0	\$0	\$0
Other Financing Sources					
3934	Proceeds from Long Term Bonds and Notes		\$0	\$0	\$0
9998	Amount Voted from Fund Balance	19	\$0	\$0	\$75,000
9999	Fund Balance to Reduce Taxes		\$0	\$0	\$0
	Other Financing Sources Subtotal		\$0	\$0	\$75,000
	Total Estimated Revenues and Credits		\$56,080	\$70,650	\$137,405



New Hampshire
Department of
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MS-636

Budget Summary

Item	Period ending 12/31/2021
Operating Budget Appropriations	\$154,860
Special Warrant Articles	\$75,100
Individual Warrant Articles	\$14,592
Total Appropriations	\$244,552
Less Amount of Estimated Revenues & Credits	\$137,405
Estimated Amount of Taxes to be Raised	\$107,147



Windsor
Summary Inventory of Valuation

Reports Required: RSA 21-J:34 as amended, provides for certification of valuations, appropriations, estimated revenues and such other information as the Department of Revenue Administration may require upon reports prescribed for that purpose.

Note: The values and figures provided represent the detailed values that are used in the city/towns tax assessments and sworn to uphold under Oath per RSA 75:7.

For assistance please contact:
NH DRA Municipal and Property Division
(603) 230-5090
<http://www.revenue.nh.gov/mun-prop/>

Mark Stetson (Avitar)

Name	Position	Signature
Darlene Cuddy	Chair	<i>Darlene Cuddy</i>
Gerald Needham	Board member	<i>Gerald Needham</i>
Charlotte Hebert	Board member	<i>Charlotte Hebert</i>

Name	Phone	Email
Mark Stetson	798-4419	mark@avitarassociates.com

Preparer's Signature



New Hampshire
Department of
Revenue Administration

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Land Value Only		Acres	Valuation	
1A	Current Use RSA 79-A	3,490.40	\$238,718	
1B	Conservation Restriction Assessment RSA 79-B	0.00	\$0	
1C	Discretionary Easements RSA 79-C	0.00	\$0	
1D	Discretionary Preservation Easements RSA 79-D	0.00	\$0	
1E	Taxation of Land Under Farm Structures RSA 79-F	0.00	\$0	
1F	Residential Land	1,153.09	\$11,137,000	
1G	Commercial/Industrial Land	0.00	\$0	
1H	Total of Taxable Land	4,643.49	\$11,375,718	
1I	Tax Exempt and Non-Taxable Land	521.34	\$1,397,700	
Buildings Value Only		Structures	Valuation	
2A	Residential	0	\$15,579,600	
2B	Manufactured Housing RSA 674:31	0	\$745,900	
2C	Commercial/Industrial	0	\$497,700	
2D	Discretionary Preservation Easements RSA 79-D	0	\$0	
2E	Taxation of Farm Structures RSA 79-F	0	\$0	
2F	Total of Taxable Buildings	0	\$16,823,200	
2G	Tax Exempt and Non-Taxable Buildings	0	\$3,131,900	
Utilities & Timber			Valuation	
3A	Utilities		\$728,100	
3B	Other Utilities		\$0	
4	Mature Wood and Timber RSA 79:5		\$0	
5	Valuation before Exemption		\$28,927,018	
Exemptions		Total Granted	Valuation	
6	Certain Disabled Veterans RSA 72:36-a	0	\$0	
7	Improvements to Assist the Deaf RSA 72:38-b V	0	\$0	
8	Improvements to Assist Persons with Disabilities RSA 72:37-a	0	\$0	
9	School Dining/Dormitory/Kitchen Exemption RSA 72:23-IV	1	\$150,000	
10A	Non-Utility Water & Air Pollution Control Exemption RSA 72:12	0	\$0	
10B	Utility Water & Air Pollution Control Exemption RSA 72:12-a	0	\$0	
11	Modified Assessed Value of All Properties		\$28,777,018	
Optional Exemptions		Amount Per	Total	Valuation
12	Blind Exemption RSA 72:37	\$0	0	\$0
13	Elderly Exemption RSA 72:39-a,b	\$0	0	\$0
14	Deaf Exemption RSA 72:38-b	\$0	0	\$0
15	Disabled Exemption RSA 72:37-b	\$0	0	\$0
16	Wood Heating Energy Systems Exemption RSA 72:70	\$0	0	\$0
17	Solar Energy Systems Exemption RSA 72:62	\$0	0	\$0
18	Wind Powered Energy Systems Exemption RSA 72:66	\$0	0	\$0
19	Additional School Dining/Dorm/Kitchen Exemptions RSA 72:23	\$0	0	\$0
19A	Electric Energy Storage Systems RSA 72:85	\$0	0	\$0
20	Total Dollar Amount of Exemptions			\$0
21A	Net Valuation			\$28,777,018
21B	Less TIF Retained Value			\$0
21C	Net Valuation Adjusted to Remove TIF Retained Value			\$28,777,018
21D	Less Commercial/Industrial Construction Exemption			\$0
21E	Net Valuation Adjusted to Remove TIF Retained Value and Comm/Ind Construction			\$28,777,018
22	Less Utilities			\$728,100
23A	Net Valuation without Utilities			\$28,048,918
23B	Net Valuation without Utilities, Adjusted to Remove TIF Retained Value			\$28,048,918



New Hampshire
Department of
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2020
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Utility Value Appraisers

avitar

Avitar

The municipality **DOES NOT** use DRA utility values. The municipality **IS NOT** equalized by the ratio.

Electric Company Name	Distr.	Distr. (Other)	Gen.	Trans.	Valuation
PSNH DBA EVERSOURCE ENERGY	\$728,100	\$0	\$0	\$0	\$728,100
	\$728,100	\$0	\$0	\$0	\$728,100



New Hampshire
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Veteran's Tax Credits	Limits	Number	Est. Tax Credits
Veterans' Tax Credit RSA 72:28	\$250	9	\$2,250
Surviving Spouse RSA 72:29-a	\$700	0	\$0
Tax Credit for Service-Connected Total Disability RSA 72:35	\$1,400	1	\$1,400
All Veterans Tax Credit RSA 72:28-b	\$250	3	\$750
Combat Service Tax Credit RSA 72:28-c	\$0	0	\$0
		13	\$4,400

Deaf & Disabled Exemption Report

Deaf Income Limits		Deaf Asset Limits	
Single	\$0	Single	\$0
Married	\$0	Married	\$0
Disabled Income Limits		Disabled Asset Limits	
Single	\$20,100	Single	\$52,500
Married	\$30,600	Married	\$52,500

Elderly Exemption Report

First-time Filers Granted Elderly
Exemption for the Current Tax Year

Total Number of Individuals Granted Elderly Exemptions for the Current Tax
Year and Total Number of Exemptions Granted

Age	Number	Age	Number	Amount	Maximum	Total
65-74	0	65-74	0	\$5,000	\$0	\$0
75-79	0	75-79	0	\$5,000	\$0	\$0
80+	0	80+	0	\$5,000	\$0	\$0
			0		\$0	\$0

Income Limits		Asset Limits	
Single	\$13,400	Single	\$35,000
Married	\$20,400	Married	\$35,000

Has the municipality adopted Community Tax Relief Incentive? (RSA 79-E)

Granted/Adopted? No

Structures:

Has the municipality adopted Taxation of Certain Chartered Public School Facilities? (RSA 79-H)

Granted/Adopted? No

Properties:

Has the municipality adopted Taxation of Qualifying Historic Buildings? (RSA 79-G)

Granted/Adopted? No

Properties:

Has the municipality adopted the optional commercial and industrial construction exemption? (RSA 72:76-78 or RSA 72:80-83)

Granted/Adopted? No

Properties:

Percent of assessed value attributable to new construction to be exempted:

Total Exemption Granted:

Has the municipality granted any credits under the low-income housing tax credit tax program? (RSA 75:1-a)

Granted/Adopted? No

Properties:

Assessed value prior to effective date of RSA 75:1-a:

Current Assessed Value:



New Hampshire
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Current Use RSA 79-A	Total Acres	Valuation
Farm Land	45.10	\$17,621
Forest Land	2,837.32	\$201,391
Forest Land with Documented Stewardship	236.42	\$12,284
Unproductive Land	115.54	\$2,456
Wet Land	256.02	\$4,966
	3,490.40	\$238,718

Other Current Use Statistics

Total Number of Acres Receiving 20% Rec. Adjustment	Acres:	1,508.65
Total Number of Acres Removed from Current Use During Current Tax Year	Acres:	0.00
Total Number of Owners in Current Use	Owners:	34
Total Number of Parcels in Current Use	Parcels:	84

Land Use Change Tax

Gross Monies Received for Calendar Year			\$0
Conservation Allocation	Percentage: 0.00%	Dollar Amount:	\$0
Monies to Conservation Fund			\$0
Monies to General Fund			\$0

Conservation Restriction Assessment Report RSA 79-B	Acres	Valuation
Farm Land	0.00	\$0
Forest Land	0.00	\$0
Forest Land with Documented Stewardship	0.00	\$0
Unproductive Land	0.00	\$0
Wet Land	0.00	\$0
	0.00	\$0

Other Conservation Restriction Assessment Statistics

Total Number of Acres Receiving 20% Rec. Adjustment	Acres:	0.00
Total Number of Acres Removed from Conservation Restriction During Current Tax Year	Acres:	0.00
Owners in Conservation Restriction	Owners:	0
Parcels in Conservation Restriction	Parcels:	0



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Discretionary Easements RSA 79-C	Acres	Owners	Assessed Valuation
	0.00	0	\$0

Taxation of Farm Structures and Land Under Farm Structures RSA 79-F				
Number Granted	Structures	Acres	Land Valuation	Structure Valuation
0	0	0.00	\$0	\$0

Discretionary Preservation Easements RSA 79-D				
Owners	Structures	Acres	Land Valuation	Structure Valuation
0	0	0.00	\$0	\$0

Map	Lot	Block	%	Description
<i>This municipality has no Discretionary Preservation Easements.</i>				

Tax Increment Financing District	Date	Original	Unretained	Retained	Current
<i>This municipality has no TIF districts.</i>					

Revenues Received from Payments in Lieu of Tax	Revenue	Acres
State and Federal Forest Land, Recreational and/or land from MS-434, account 3356 and 3357	\$0.00	0.00
White Mountain National Forest only, account 3186		0.00

Payments in Lieu of Tax from Renewable Generation Facilities (RSA 72:74)	Amount
<i>This municipality has not adopted RSA 72:74 or has no applicable PILT sources.</i>	

Other Sources of Payments in Lieu of Taxes (MS-434 Account 3186)	Amount
WINDSOR HILLS CAMP	\$1
	\$1

Notes



New Hampshire
Department of
Revenue
Administration

2020
\$9.81

Tax Rate Breakdown Windsor

Municipal Tax Rate Calculation			
Jurisdiction	Tax Effort	Valuation	Tax Rate
Municipal	\$12,066	\$28,777,018	\$0.42
County	\$26,987	\$28,777,018	\$0.94
Local Education	\$184,869	\$28,777,018	\$6.42
State Education	\$56,901	\$28,048,918	\$2.03
Total	\$280,823		\$9.81

Village Tax Rate Calculation			
Jurisdiction	Tax Effort	Valuation	Tax Rate
Total			

Tax Commitment Calculation	
Total Municipal Tax Effort	\$280,823
War Service Credits	(\$9,400)
Village District Tax Effort	
Total Property Tax Commitment	\$276,423

11/18/2020

James P. Gerry
Director of Municipal and Property Division
New Hampshire Department of Revenue Administration

Appropriations and Revenues

Municipal Accounting Overview

Description	Appropriation	Revenue
Total Appropriation	\$166,721	
Net Revenues (Not Including Fund Balance)		(\$61,025)
Fund Balance Voted Surplus		\$0
Fund Balance to Reduce Taxes		(\$100,000)
War Service Credits	\$4,400	
Special Adjustment	\$0	
Actual Overlay Used	\$1,970	
Net Required Local Tax Effort	\$12,066	

County Apportionment

Description	Appropriation	Revenue
Net County Apportionment	\$26,987	
Net Required County Tax Effort	\$26,987	

Education

Description	Appropriation	Revenue
Net Local School Appropriations	\$341,482	
Net Cooperative School Appropriations		
Net Education Grant		(\$99,712)
Locally Retained State Education Tax		(\$56,901)
Net Required Local Education Tax Effort	\$184,869	
State Education Tax	\$56,901	
State Education Tax Not Retained	\$0	
Net Required State Education Tax Effort	\$56,901	

Valuation

Municipal (MS-1)

Description	Current Year	Prior Year
Total Assessment Valuation with Utilities	\$28,777,018	\$28,425,939
Total Assessment Valuation without Utilities	\$28,048,918	\$27,672,039
Commercial/Industrial Construction Exemption	\$0	\$0
Total Assessment Valuation with Utilities, Less Commercial/Industrial Construction Exemption	\$28,777,018	\$28,425,939

Village (MS-1V)

Description	Current Year
-------------	--------------

Windsor

Tax Commitment Verification

2020 Tax Commitment Verification - RSA 76:10 II

Description	Amount
Total Property Tax Commitment	\$276,423
1/2% Amount	\$1,382
Acceptable High	\$277,805
Acceptable Low	\$275,041

If the amount of your total warrant varies by more than 1/2%, the MS-1 form used to calculate the tax rate might not be correct. The tax rate will need to be recalculated. Contact your assessors immediately and call us at 603.230.5090 before you issue the bills. See RSA 76:10, II

Commitment Amount	276,423
Less amount for any applicable Tax Increment Financing Districts (TIF)	
Net amount after TIF adjustment	

Under penalties of perjury, I verify the amount above was the 2020 commitment amount on the property tax warrant.

Tax Collector/Deputy Signature: *[Signature]* Date: 11-24-2020

Requirements for Semi-Annual Billing

Pursuant to RSA 76:15-a

76:15-a Semi-Annual Collection of Taxes in Certain Towns and Cities - I. Taxes shall be collected in the following manner in towns and cities which adopt the provisions of this section in the manner set out in RSA 76:15-b. A partial payment of the taxes assessed on April 1 in any tax year shall be computed by taking the prior year's assessed valuation times 1/2 of the previous year's tax rate; provided, however, that whenever it shall appear to the selectmen or assessors that certain individual properties have physically changed in valuation, they may use the current year's appraisal times 1/2 the previous year's tax rate to compute the partial payment.

Windsor	Total Tax Rate	Semi-Annual Tax Rate
Total 2020 Tax Rate	\$9.81	\$4.91

Associated Villages

No associated Villages to report

Fund Balance Retention

Enterprise Funds and Current Year Bonds	\$0
General Fund Operating Expenses	\$435,478
Final Overlay	\$1,970

DRA has provided a reference range of fund balance retention amounts below. Please utilize these ranges in the determination of the adequacy of your municipality's unrestricted fund balance, as currently defined in GASB Statement 54. Retention amounts, as part of the municipality's stabilization fund policy [1], should be assessed dependent upon your governments own long-term forecasts and special circumstances. Please note that current best practices published by GFOA recommend, at a minimum, that "...general purpose governments, regardless of size, maintain unrestricted fund balance in their general fund of no less than two months of regular general fund operating revenues or regular general fund operating expenditures." [2],[3]

- [1] The National Advisory Council on State and Local Budgeting (NACSLB), (1998), *Framework for Improved State and Local Government Budgeting: Recommended Budget Practices* (4.1), pg. 17.
 [2] Government Finance Officers Association (GFOA), (2009), *Best Practice: Determining the Appropriate Level of Unrestricted Fund Balance in the General Fund*.
 [3] Government Finance Officers Association (GFOA), (2011), *Best Practice: Replenishing General Fund Balance*.

2020 Fund Balance Retention Guidelines: Windsor	
Description	Amount
Current Amount Retained (46.85%)	\$204,037
17% Retained (<i>Maximum Recommended</i>)	\$74,031
10% Retained	\$43,548
8% Retained	\$34,838
5% Retained (<i>Minimum Recommended</i>)	\$21,774

NOTICE: The current fund balance retained amount is above the maximum recommended threshold.

5:17 PM

02/23/21

Accrual Basis

Town of Windsor Financial Report As of December 31, 2020

	Dec 31, 20	
	Debit	Credit
1000 - Cash - Operating Checking	202,842.50	
1000 - Cash - Operating Checking:1000.01 - Checking Account Interest		202,842.50
1010 - Bar Harbor	256,267.45	
1100 - Taxes Receivable - Current Year:1105 - Property Taxes		1,299,491.17
1100 - Taxes Receivable - Current Year:1115 - Timber Tax		4,968.85
1100 - Taxes Receivable - Current Year:1125 - Taxes Abated	88.07	
1200 - Tax Liens Receivable:1205 - Tax Lien - 2013	325.31	
1200 - Tax Liens Receivable:1210 - Tax Lien - 2012	139.14	
1200 - Tax Liens Receivable:1216 - Tax Lien - 2014		1,127.45
1200 - Tax Liens Receivable:1217 - Tax Lien 2014 Interest	828.83	
1200 - Tax Liens Receivable:1218 - Tax Lien - 2015		12,194.51
1200 - Tax Liens Receivable:1219 - Tax Lien - 2016		9,150.02
1200 - Tax Liens Receivable:1220 - Tax Lien - 2017		8,998.10
1200 - Tax Liens Receivable:1221 - Tax Lien - 2018		3,956.84
1200 - Tax Liens Receivable:1222 - Tax Lien - 2019		5,357.41
1200 - Tax Liens Receivable:1250 - 2014 Land Use Tax Lien	3,767.49	
1200 - Tax Liens Receivable:1251 - 2014 Land Use Tax Lien Interest	80.88	
1300 - DSL Refund due from state		222.29
12000 - Undeposited Funds	0.00	
1600 - Tax Deeded Property	4,517.00	
2000 - Accounts Payable	0.00	
2000 - Accounts Payable:2000.01 - Over Payment of Taxes	54.00	
2100 - Fees owed to Town Clerk		319.96
2100 - Fees owed to Town Clerk:2100.01 - Local Fees		352.00
2100 - Fees owed to Town Clerk:2100.02 - Municipal Agent Fees		726.00
2100 - Fees owed to Town Clerk:2100.03 - DPF Fee		191.00
2100 - Fees owed to Town Clerk:2100.04 - State OHRV Agent Fees		33.00
2100 - Fees owed to Town Clerk:2100.05 - State Agent Fee - Hunt & Fish		2.00
2100 - Fees owed to Town Clerk:2100.06 - Town Dog fees - \$1 each		53.00
2100 - Fees owed to Town Clerk:2100.07 - State License Fee - Fish & Game	1.00	
2100 - Fees owed to Town Clerk:2100.08 - Transfer Fees		100.00
2100 - Fees owed to Town Clerk:2100.09 - Title Application Fees		63.00
2100 - Fees owed to Town Clerk:2100.10 - Boat Agent fee		35.00
2100 - Fees owed to Town Clerk:2100.12 - Town - Vital Statistics		14.00
2100 - Fees owed to Town Clerk:2100.13 - DMV Mail-in fee	0.00	
2120 - Clerk Overcharge	0.00	
2130 - Town Clerk Credit to be applied		35.74
2140 - Misc. Fees Owed to State:2140.10 - State Filing Fee		2.00
2150 - Reg. Fees Owed to State of NH:2150.01 - State Dog License Fees		38.50
2150 - Reg. Fees Owed to State of NH:2150.03 - State OHRV Registration Fees		54.00
2150 - Reg. Fees Owed to State of NH:2150.04 - State Fee - Hunt & Fish		1.50
2150 - Reg. Fees Owed to State of NH:2150.05 - State Boat Fees		24.80
2150 - Reg. Fees Owed to State of NH:2150.06 - Vital Statistics		135.00
2250 - Timber Tax Bond	0.00	
2300 - Due to Other Governments:2310 - Due to School District	800,380.97	
2400 - Tax Credits to be applied		1,478.72
5100 - Tax Abatements - Past Tax Year:5100.01 - Taxes Abated	814.71	
5100 - Tax Abatements - Past Tax Year:5100.02 - Interest on Taxes Paid	15.30	
2500 - Opening Balance Equity		88,550.88
2600 - Retained Earnings	44,563.06	
3110 - Property Taxes:3119 - Overlay	11,173.20	
3190 - Interest and Penalties on Taxes		2,844.35
3220 - Motor Vehicle Permits		20.00
3220 - Motor Vehicle Permits:3220.01 - Town Motor Vehicle Fees		38,993.00
3220 - Motor Vehicle Permits:3220.02 - Misc Fees		2,890.30
3290 - Other Licenses and Permits:3290.06 - Town - Vital Statistics		7.00
3352 - Rooms and Meals Distribution		11,233.80
3353 - Highway Block Grant		3,036.01
3354 - Cable Franchise Agreement		5.43
3379 - Statewide Checklist		275.00
3380 - UCC Township Allocation		180.00
3401 - Income from Departments:3402 - Selectmen:3402.01 - Copies		51.00
3401 - Income from Departments:3402 - Selectmen:3402.03 - Inventory Penalty		138.81
3401 - Income from Departments:3402 - Selectmen:3402.04 - Pistol Permit Fees		20.00

5:17 PM

02/23/21

Accrual Basis

Town of Windsor Financial Report As of December 31, 2020

		Dec 31, 20	
		Debit	Credit
3502 · Interest on Investments:3502.02 · Checking Account Interest			478.42
3925 · Municipal Aid			3,832.94
4191-41 · Planning Board			161.00
Health Insurance			0.08
Returned Check & Fees		0.00	
4130 · Executive:4130.01 · Executive Salaries		28,492.21	
4140 · Election and Registration		379.38	
4150 · Financial Administration:4150.61 · Notary Renewals		214.50	
4150 · Financial Administration:4150.02 · Office Supplies		1,136.08	
4150 · Financial Administration:4150.03 · Postage		1,100.00	
4150 · Financial Administration:4150.04 · Printing		375.91	
4150 · Financial Administration:4150.06 · Mileage Reimbursement		57.37	
4150 · Financial Administration:4150.07 · Office Equipment		2,100.00	
4150 · Financial Administration:4150.08 · Website/Software Support		1,862.99	
4150 · Financial Administration:4150.11 · Recording Fees		497.50	
4150 · Financial Administration:4150.12 · MS535 Prep		300.00	
4150 · Financial Administration:4150.13 · Petty Cash		72.00	
4150 · Financial Administration:4150.50 · Avitar:4150.51 · Assessing:4150.52 · Ge...		8,043.84	
4150 · Financial Administration:4150.50 · Avitar:4150.51 · Assessing:4150.53 · Tax...		355.00	
4150 · Financial Administration:4150.50 · Avitar:4150.51 · Assessing:4150.54 · Sof...		4,677.00	
4150 · Financial Administration:4150.50 · Avitar:4150.51 · Assessing:4150.55 · Ma...		500.00	
4150 · Financial Administration:4150.50 · Avitar:4150.56 · Public Data Hosting		1,081.00	
4153 · Legal Expense:4153.01 · General Counsel		1,991.00	
4191 · Planning and Zoning		292.40	
4194 · General Government Buildings		1,271.67	
4194 · General Government Buildings:4194.01 · Telephone		999.08	
4194 · General Government Buildings:4194.03 · Town Hall Repairs/Maintenance		140.00	
4194 · General Government Buildings:4194.05 · Cemetery Maintenance		2,000.00	
4194 · General Government Buildings:4194.06 · Janitorial Expenses		659.75	
4194 · General Government Buildings:4194.08 · Fire Extinguisher		144.70	
4194 · General Government Buildings:4194.09 · Propane		1,286.39	
4194 · General Government Buildings:4194.10 · General Building Supplies		131.36	
4194 · General Government Buildings:4194.11 · Electric		1,096.29	
4194 · General Government Buildings:4194.15 · Office Supplies		158.51	
4194 · General Government Buildings:4194.17 · Town Hall Winter Maintenance		140.00	
4196 · Insurance not Allocated		1,503.16	
4197 · Advertising and Regional Assoc.:4197.01 · Workshops		0.00	
4197 · Advertising and Regional Assoc.:4197.03 · Membership Dues		1,387.00	
4197 · Advertising and Regional Assoc.:4197.04 · Advertising		80.85	
4210 · Police		4,860.00	
4220 · Fire		38,039.59	
4312 · Highways and Streets:4312.01 · Road Maintenance		24,360.00	
4312 · Highways and Streets:4312.02 · Salt		5,568.89	
4324 · Solid Waste Disposal		8,715.88	
4415 · Brooks Property Cleanup		25.30	
4550 · Public Library		1,000.00	
4931 · Taxes Assessed for County		26,987.00	
4933 · Taxes Assessed Local Education		200,000.00	
66000 · Payroll Expenses:66000.1 · Social Security Tax - Employee			1,230.00
66000 · Payroll Expenses:66000.2 · Social Security Tax - Employer		6,146.27	
66000 · Payroll Expenses:66000.3 · Federal Income Tax			365.00
66000 · Payroll Expenses:66000.4 · Medicare			416.99
66000 · Payroll Expenses:66000.5 · State of NH - UC		251.80	
66900 · Reconciliation Discrepancies			1.81
7000 · Tax Collector Expenses		359.60	
TOTAL		1,706,700.18	1,706,700.18



Tax Collector's Report

For the period beginning 01-01-2020 and ending 12-01-2020

This form is due March 1st (Calendar Year) or September 1st (Fiscal Year)

Instructions

Cover Page

- Specify the period begin and period end dates above
- Select the entity name from the pull down menu (County will automatically populate)
- Enter the year of the report
- Enter the preparer's information

For Assistance Please Contact:

NH DRA Municipal and Property Division

Phone: (603) 230-5090

Fax: (603) 230-5947

<http://www.revenue.nh.gov/mun-prop/>

ENTITY'S INFORMATION

Municipality: WINDSOR

County: HILLSBOROUGH

Report Year: 2020

PREPARER'S INFORMATION

First Name

Kenneth

Last Name

Matthews

Street No.

14

Street Name

White Pond Road

Phone Number

478-3292

Email (optional)

Windsor.NHtaxcollect@gsinet.net



New Hampshire
Department of
Revenue Administration

MS-61

Debits

Uncollected Taxes Beginning of Year	Account	Levy for Year of this Report	Prior Levies (Please Specify Years)		
			Year: 2019	Year: 2018	Year: 2017
Property Taxes	3110		\$42,504.84		
Resident Taxes	3180				
Land Use Change Taxes	3120				
Yield Taxes	3185				
Excavation Tax	3187				
Other Taxes	3189				
Property Tax Credit Balance		(\$26.50)			
Other Tax or Charges Credit Balance					

Taxes Committed This Year	Account	Levy for Year of this Report	Prior Levies	
			2019	
Property Taxes	3110	\$300,593.00	\$1,861.00	
Resident Taxes	3180			
Land Use Change Taxes	3120			
Yield Taxes	3185			
Excavation Tax	3187			
Other Taxes	3189			

Overpayment Refunds	Account	Levy for Year of this Report	Prior Levies		
			2019	2018	2017
Property Taxes	3110				
Resident Taxes	3180				
Land Use Change Taxes	3120				
Yield Taxes	3185				
Excavation Tax	3187				
Interest and Penalties on Delinquent Taxes	3190	\$124.80	\$1,654.89		
Interest and Penalties on Resident Taxes	3190				
Total Debits		\$300,691.30	\$46,020.73	\$0.00	\$0.00



New Hampshire
Department of
Revenue Administration

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Credits				
Remitted to Treasurer	Levy for Year of this Report	Prior Levies		
		2019	2018	2017
Property Taxes	\$224,798.24	\$32,023.61		
Resident Taxes				
Land Use Change Taxes				
Yield Taxes				
Interest (Include Lien Conversion)	\$124.80	\$1,133.39		
Penalties		\$521.50		
Excavation Tax				
Other Taxes				
Conversion to Lien (Principal Only)		\$10,383.73		
Discounts Allowed				

Abatements Made				
Abatements Made	Levy for Year of this Report	Prior Levies		
		2019	2018	2017
Property Taxes	\$23,792.00	\$1,926.50		
Resident Taxes				
Land Use Change Taxes				
Yield Taxes				
Excavation Tax				
Other Taxes				
Current Levy Deeded				



New Hampshire
Department of
Revenue Administration

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Uncollected Taxes - End of Year # 1080	Levy for Year of this Report	Prior Levies		
		2019	2018	2017
Property Taxes	\$53,090.42	\$32.00		
Resident Taxes				
Land Use Change Taxes				
Yield Taxes				
Excavation Tax				
Other Taxes				
Property Tax Credit Balance	(\$1,114.16)			
Other Tax or Charges Credit Balance				
Total Credits		\$300,691.30	\$46,020.73	\$0.00
			\$0.00	\$0.00

For DRA Use Only	
Total Uncollected Taxes (Account #1080 - All Years)	\$52,008.26
Total Unredeemed Liens (Account #1110 - All Years)	\$8,307.15



New Hampshire
Department of
Revenue Administration

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Lien Summary

Summary of Debits

	Last Year's Levy	Prior Levies (Please Specify Years)		
		Year: 2019	Year: 2018	Year: 2017
Unredeemed Liens Balance - Beginning of Year			\$5,037.10	\$4,192.79
Liens Executed During Fiscal Year		\$11,173.20		
Interest & Costs Collected (After Lien Execution)		\$252.62	\$826.62	\$774.89
Total Debits	\$0.00	\$11,425.82	\$5,863.72	\$4,967.68

Summary of Credits

	Last Year's Levy	Prior Levies		
		2019	2018	2017
Redemptions		\$5,357.41	\$2,545.74	\$4,192.79
Interest & Costs Collected (After Lien Execution) #3190		\$252.62	\$826.62	\$774.89
Abatements of Unredeemed Liens				
Liens Deeded to Municipality				
Unredeemed Liens Balance - End of Year #1110		\$5,815.79	\$2,491.36	
Total Credits	\$0.00	\$11,425.82	\$5,863.72	\$4,967.68

For DRA Use Only

Total Uncollected Taxes (Account #1080 - All Years)	\$52,008.26
Total Unredeemed Liens (Account #1110 - All Years)	\$8,307.15



New Hampshire
Department of
Revenue Administration

MS-61

WINDSOR (491)

1. CERTIFY THIS FORM

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Preparer's First Name

Preparer's Last Name

Date

Kenneth

Matthews

01-08-2021

2. SAVE AND EMAIL THIS FORM

Please save and e-mail the completed PDF form to your Municipal Bureau Advisor.

3. PRINT, SIGN, AND UPLOAD THIS FORM

This completed PDF form must be PRINTED, SIGNED, SCANNED, and UPLOADED onto the Municipal Tax Rate Setting Portal (MTRSP) at <http://proptax.org/nh/>. If you have any questions, please contact your Municipal Services Advisor.

PREPARER'S CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Grant Matthews Tax Collector
Preparer's Signature and Title

Windsor Town Clerk

Deposit Journal

Deposit Dates from : 1/1/2020 to 12/31/2020

Tender Summary

Windsor Drawer	
Tender	Amount
CASH	\$4,290.50
CHECKS	(219) \$37,751.80
TRAVELER'S CHECKS	\$0.00
Deposit Total:	\$42,042.30
SHORT SLIP PAYMENT	\$-20.00
DEPOSIT TOTAL	\$42,042.30
Grand Total:	\$42,022.30

State of NH Drawer

Tender	Amount
CASH	\$2,715.84
CHECKS	(197) \$17,680.65
TRAVELER'S CHECKS	\$0.00
Deposit Total:	\$20,396.49

SHORT SLIP ISSUED	\$8.00
DEPOSIT TOTAL	\$20,396.49
Grand Total:	\$20,404.49

Activity Summary

BOAT	Count	State Amt	Municipal Amt
NEW	1	\$39.50	\$5.00
RENEWAL	4	\$168.00	\$57.80
Sub Total:	5	\$207.50	\$62.80
MOTOR VEHICLE	Count	State Amt	Municipal Amt
DECAL-REPL LOST	1	\$1.00	\$0.00
NEW	68	\$3,713.79	\$9,466.00
PLATE-REPL REORDER-1	2	\$8.00	\$3.00
PLATE-REPL REORDER-2	1	\$8.00	\$0.00
REGISTRATION MAINTENAN	1	\$0.00	\$0.00
RENEWAL	285	\$15,321.68	\$30,155.00
TITLE - AP	23	\$0.00	\$0.00
TITLE - EXPS	1	\$25.00	\$2.00
TITLE - PS	29	\$725.00	\$58.00
TITLE ONLY	7	\$175.00	\$14.00
TITLE ONLY - EX	1	\$25.00	\$2.00
TRANSFER	16	\$193.52	\$1,801.00
Sub Total:	435	\$20,195.99	\$41,501.00
DOG LICENSES	Count	State Amt	Municipal Amt
LICENSE NEW	13	\$0.00	\$89.00
LICENSE RENEWAL	35	\$0.00	\$267.50
Sub Total:	48	\$0.00	\$356.50
TOWN CLERK SERVICES	Count	State Amt	Municipal Amt
FILING FEE	1	\$0.00	\$2.00
MARRIAGE LICENSE	2	\$0.00	\$100.00
Sub Total:	3	\$0.00	\$102.00
Total:	491	\$20,403.49	\$42,022.30
Grand Total:			\$62,425.79

Fees Summary

Fee	Count	Amount
AGENT FEE	359	\$1,077.00
APPLICATION FEE	67	\$134.00
BOAT AGENT FEE	5	\$25.00
BOAT FEE	3	\$34.80
BOAT TAX COL1. FEE	3	\$3.00
CLERK FEE	365	\$730.00
DMV MAILING FEE	282	\$282.00
DOG LATE FEE	18	\$34.00
DOG LICENSE FEE PUPPY	5	\$25.00
DOG LICENSE FEE SENIOR	9	\$13.50
DOG LICENSE FEE SPAYED/NEUTERED	26	\$130.00
DOG LICENSE FEE UNALTERED	8	\$52.00
DOG OVERPOPULATION FEE	39	\$78.00
DOG STATE LICENSE FEE	48	\$24.00
FILING FEE	1	\$2.00
MARRIAGE LICENSE - STATE	2	\$86.00
MARRIAGE LICENSE - TOWN	2	\$14.00
PERMIT FEE	362	\$39,203.00
TRANSFER FEE	15	\$75.00
Grand Total:	1,619	\$42,022.30

Windsor Town Clerk

Account Summary for Fee Transactions

Deposit Dates from : 1/1/2020 to 12/31/2020

Account Name	Account Number	Fees Summary	Count	Amount	Debit Amt	Credit Amt
BOAT FEES	3	BOAT FEE	3	\$34.80		
		Account Total:	3	\$34.80	\$0.00	\$34.80
DOG FEES - STATE	1	DOG OVERPOPULATION FEE	39	\$78.00		
		DOG STATE LICENSE FEE	48	\$24.00		
		Account Total:	87	\$102.00	\$0.00	\$102.00
DOG FEES - TOWN	5	DOG LATE FEE	18	\$34.00		
		DOG LICENSE FEE PUPPY	5	\$25.00		
		DOG LICENSE FEE SENIOR	9	\$13.50		
		DOG LICENSE FEE SPAYED/NEUTERED	26	\$130.00		
		DOG LICENSE FEE UNALTERED	8	\$52.00		
		Account Total:	66	\$254.50	\$0.00	\$254.50
MA FEES	4	AGENT FEE	359	\$1,077.00		
		BOAT AGENT FEE	5	\$25.00		
		Account Total:	364	\$1,102.00	\$0.00	\$1,102.00
MARRIAGE LIC - LOCAL	8	MARRIAGE LICENSE - TOWN	2	\$14.00		
		Account Total:	2	\$14.00	\$0.00	\$14.00
MARRIAGE LIC - STATE	9	MARRIAGE LICENSE - STATE	2	\$86.00		
		Account Total:	2	\$86.00	\$0.00	\$86.00
MISC FEES	17	FILING FEE	1	\$2.00		
		Account Total:	1	\$2.00	\$0.00	\$2.00
MV FEES	2	BOAT TAX COLL FEE	3	\$3.00		
		CLERK FEE	365	\$730.00		
		DMV MAILING FEE	282	\$282.00		
		PERMIT FEE	362	\$39,203.00		
		TRANSFER FEE	15	\$75.00		
		Account Total:	1,027	\$40,293.00	\$0.00	\$40,293.00
TITLE APP FEES	6	APPLICATION FEE	67	\$134.00		
		Account Total:	67	\$134.00	\$0.00	\$134.00
		Grand Total:	1,619	\$42,022.50	\$0.00	\$42,022.50

Account Summary for Miscellaneous Transactions

Deposit Dates from : 1/1/2020 to 12/31/2020

Account Name	Account Number	Transaction Type	Count	Amount	Debit Amt	Credit Amt
		SHORT SLIP	1	\$20.00		
		Account Total:	1	\$20.00	\$0.00	\$20.00
		Grand Total:	1	\$20.00	\$0.00	\$20.00
		Fee / Miscellaneous Transaction Total:	1,620	\$42,042.50		

Submitted by: _____

Date: _____

Treasurer: _____

Date: _____

DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION

WINDSOR Town Births
01/01/2020-12/31/2020

Date Of Birth	Child's Name	Sex	Mother's Name	Mother's Maiden Name	City Of Residence
Total number of records 0					

DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT MARRIAGE REPORT

01/01/2020 - 12/31/2020

-- WINDSOR --

Person A's Name and Residence
DAVIES, CHRISTOPHER J
WINDSOR, NH

Person B's Name and Residence
HEBERT, VICTORIA M
WINDSOR, NH

Town of Issuance
HILLSBOROUGH

Place of Marriage
HILLSBOROUGH

Date of Marriage
08/25/2020

Total number of records 1

5:19 PM

02/23/21

Accrual Basis

Town of Windsor

Income & Expense YTD 2020

January through December 2020

	Jan - Dec 20
Income	
3110 · Property Taxes	
3119 · Overlay	-11,173.20
Total 3110 · Property Taxes	-11,173.20
3190 · Interest and Penalties on Taxes	2,844.35
3220 · Motor Vehicle Permits	
3220.01 · Town Motor Vehicle Fees	38,993.00
3220.02 · Misc Fees	2,890.30
3220 · Motor Vehicle Permits - Other	20.00
Total 3220 · Motor Vehicle Permits	41,903.30
3290 · Other Licenses and Permits	
3290.06 · Town - Vital Statistics	7.00
Total 3290 · Other Licenses and Permits	7.00
3352 · Rooms and Meals Distribution	11,233.80
3353 · Highway Block Grant	3,036.01
3354 · Cable Franchise Agreement	5.43
3379 · Statewide Checklist	275.00
3380 · UCC Township Allocation	180.00
3401 · Income from Departments	
3402 · Selectmen	
3402.01 · Copies	51.00
3402.03 · Inventory Penalty	138.81
3402.04 · Pistol Permit Fees	20.00
Total 3402 · Selectmen	209.81
Total 3401 · Income from Departments	209.81
3502 · Interest on Investments	
3502.02 · Checking Account Interest	478.42
Total 3502 · Interest on Investments	478.42
3925 · Municipal Aid	3,832.94
4191-41 · Planning Board	161.00
Total Income	52,993.86
Gross Profit	52,993.86
Expense	
Health Insurance	-0.08
Returned Check & Fees	0.00
4130 · Executive	
4130.01 · Executive Salaries	28,492.21
Total 4130 · Executive	28,492.21
4140 · Election and Registration	379.38
4150 · Financial Administration	
1450.61 · Notary Renewals	214.50
4150.02 · Office Supplies	1,136.08
4150.03 · Postage	1,100.00
4150.04 · Printing	375.91
4150.06 · Mileage Reimbursement	57.37
4150.07 · Office Equipment	2,100.00
4150.08 · Website/Software Support	1,862.99
4150.11 · Recording Fees	497.50
4150.12 · MS535 Prep	300.00
4150.13 · Petty Cash	72.00
4150.50 · Avitar	
4150.51 · Assessing	
4150.52 · General	8,043.84
4150.53 · Tax Kiosk	355.00
4150.54 · Software Support	4,677.00
4150.55 · Mapping	500.00

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02/23/21
Accrual Basis

Town of Windsor Income & Expense YTD 2020 January through December 2020

	Jan - Dec 20
Total 4150.51 - Assessing	13,575.84
4150.56 - Public Data Hosting	1,081.00
Total 4150.50 - Avitar	14,656.84
Total 4150 - Financial Administration	22,373.19
4153 - Legal Expense	
4153.01 - General Counsel	1,991.00
Total 4153 - Legal Expense	1,991.00
4191 - Planning and Zoning	292.40
4194 - General Government Buildings	
4194.01 - Telephone	999.08
4194.03 - Town Hall Repairs/Maintenance	140.00
4194.05 - Cemetery Maintenance	2,000.00
4194.06 - Janitorial Expenses	659.75
4194.08 - Fire Extinguisher	144.70
4194.09 - Propane	1,286.39
4194.10 - General Building Supplies	131.36
4194.11 - Electric	1,096.29
4194.15 - Office Supplies	158.51
4194.17 - Town Hall Winter Maintenance	140.00
4194 - General Government Buildings - Other	1,271.67
Total 4194 - General Government Buildings	8,027.75
4196 - Insurance not Allocated	1,503.16
4197 - Advertising and Regional Assoc.	
4197.01 - Workshops	0.00
4197.03 - Membership Dues	1,387.00
4197.04 - Advertising	80.85
Total 4197 - Advertising and Regional Assoc.	1,467.85
4210 - Police	4,860.00
4220 - Fire	38,039.59
4312 - Highways and Streets	
4312.01 - Road Maintenance	24,360.00
4312.02 - Salt	5,568.89
Total 4312 - Highways and Streets	29,928.89
4324 - Solid Waste Disposal	8,715.88
4415 - Brooks Property Cleanup	25.30
4550 - Public Library	1,000.00
4931 - Taxes Assessed for County	26,987.00
4933 - Taxes Assessed Local Education	200,000.00
66000 - Payroll Expenses	
66000.1 - Social Security Tax - Employee	-1,230.00
66000.2 - Social Security Tax - Employer	6,146.27
66000.3 - Federal Income Tax	-365.00
66000.4 - Medicare	-416.99
66000.5 - State of NH - UC	251.80
Total 66000 - Payroll Expenses	4,386.08
66900 - Reconciliation Discrepancies	-1.81
7000 - Tax Collector Expenses	359.60
Total Expense	378,827.39
Net Income	-325,833.53

Detailed Statement of Payments
For Tax Year 2020

	<u>Appropriated amount</u>	<u>Expended</u>
Town Officer Salaries	32,000	30,917
Election and Registration	500	327
Financial Administration	19,000	19,959
Legal Expense	2,000	1,991
Planning & Zoning	100	415
General Gov. Building	12,000	9,159
Cemeteries	3,000	2,048
Insurance	2,000	1,503
Advertising & Regional Assoc. Ducs	3,000	1,438
Social Security, IRS Tax	3,000	2,104
Fire	43,955	42,900
Highway & Streets	33,000	31,719
Solid Waste Disposal	9,066	8,716
Library	1,000	1,000
Welfare	1,000	0
Donations	100	0
Fire Equipment	1,000	0
Brooks' property clean up	1,000	975
Total of Appropriations	166,721	155,171

Statement of Appropriation
For tax year 2020

Purposes of Appropriation

Executive	\$ 32,000
Election & Registration	\$ 500
Financial Administration	\$ 19,000
Legal Expense	\$ 2,000
Planning & Zoning	\$ 100
General Government Building	\$ 12,000
Cemeteries / Town Hall	\$ 3,000
Insurance	\$ 2,000
Advertising & Regional Association	\$ 3,000
Donations	\$ 100
Social Security, IRS	\$ 3,000
Public Safety (Fire)	\$ 43,955
Highways & Streets	\$ 33,000
Hillsboro Transfer	\$ 9,066
Library	\$ 1,000
Welfare	\$ 1,000
Fire equipment	\$ 1,000
Brooks property clean up	\$ 1,000
Total Appropriations	\$ 166,721

SOURCES OF REVENUE

Timber Tax	\$ 0
Payment in Lieu of Taxes	\$ 12,133
Interest & Penalties on Delinquent Taxes	\$ 1,780
Motor Vehicle Permit Fees	\$ 42,022
Inventory Penalties	\$ 145

FROM STATE

Shared Revenues	\$ 0
Meals & Room Tax Distribution	\$ 11,234
Highway Block Grant	\$ 3,036

CHARGES FOR SERVICES

Interest on Investments	\$ 478
Income from Departments	\$ 210

TOTAL ESTIMATED REVENUES AND CREDITS	\$ 71,038
---	------------------

COMPARATIVE STATEMENT OF APPROPRIATIONS AND ESTIMATES

Article #

Purpose of Appropriations	Appropriations 2020	Actual 2020	breakdown	difference +/-	2021 Appropriations
Executive	\$32,000	\$30,917		\$1,083	\$40,000
Secretary/Assessing			\$11,461		
Town Clerk & Deputy wages			\$3,600		
(3) Selectmen @ 2812 each full year			\$8,436		
Treasurer wages			\$2,250		
Tax Collector wages			\$2,250		
Health Officer			\$200		
Auditor			\$600		
Moderator			\$150		
Emergency Management Director			\$200		
(3) Supervisors of Checklist @ 7.25/hour			\$1,770		
Deputy Town Clerk - needs to be added					
Election and Registrations	\$500	\$327		\$173	\$100
Financial Administration	\$19,000	\$19,959		-\$959	\$21,000
Office / Cleaning Supplies			\$928		
Postage			\$1,100		
Printing			\$376		
Office equipment			\$0		
Mileage Reimbursement			\$0		
Website/software Support			\$1,845		
Recording Fees - All Road Waiver fee's			\$466		
MSS Prep			\$300		
Petty Cash-water, coffee, misc reimbursements			\$72		
Avitar			\$14,657		
Notary renewals & supplies (Ken & Patty)			\$215		
Legal	\$2,000	\$1,991		\$9	\$2,500
General Government Buildings	\$12,000	\$9,159		\$2,841	\$21,000
Telephone			\$2,297		
Town Hall Winter Maintenance			\$298		
Town Hall Repairs - handicap railing			\$72		
Janitorial			\$609		
Fire Extinguisher			\$145		
Propane			\$1,286		
General Building Supplies-hands free thermometer			\$56		
Electric			\$1,096		
Furniture and Fixtures-2 PC's			\$2,100		
Town Hall Groundskeeping			\$1,200		
Planning and Zoning	\$100	\$415		-\$315	\$500
Cemeteries (Added 4 stones @ \$250 each)	\$3,000	\$2,048		\$952	\$3,000
Insurance	\$2,000	\$1,503		\$497	\$2,000
Advertising/Dues/ Workshops	\$3,000	\$1,438		\$1,562	\$3,000
			\$0		
Advertising/other			\$51		
Dues			\$1,387		
Fire/Police/Dispatch	\$43,955	\$42,900		\$1,055	\$12,170
Fire/Police			\$28,282		
Balance forward still due			\$14,618		
Highways and Streets	\$33,000	\$31,719		\$1,281	\$33,000
Road Maintenance			\$24,100		
Salt			\$7,359		
Beach Road Maintenance			\$200		
Sand for pot holes			\$60		
Solid Waste Disposal	\$9,066	\$8,716		\$350	\$10,490
Library	\$1,000	\$1,000		\$0	\$1,000

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Purpose of Appropriations	Appropriations 2020	Actual 2020	breakdown	difference +/-	2021 Appropriations
SocialSecurity/Medicare Taxes	\$3,000	\$2,104		\$896	\$3,000
Town portion SS & Med			\$1,852		
State of NH - UC tax			\$252		
Donations	\$100	\$0		\$100	\$100
Welfare	\$1,000	\$0		\$1,000	\$1,000
Fire Equipment	\$1,000	\$0		\$1,000	\$1,000
Brooks property clean up	\$1,000	\$975		\$25	\$100
Town Wide Reval	\$0	\$0		\$0	\$14,592
TOTALS	\$166,721	\$155,171		\$11,550	\$169,552

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New Hampshire
Department of
Revenue Administration

2021
MS-9

Windsor

For reporting year Jan 1, 2020 through Dec 31, 2020.

Trustees		
Name	Position	Term Expires
Karen Turbyne	Trustee	3/1/2022
Melissa Merrill	Chairperson	3/1/2023
Victoria Hebert	Trustee	3/1/2021

Ledger Summary	
Number of Fund Records	5
Ledger End of Year Balance	\$54,283.72

This ledger was reviewed for accuracy and submitted electronically under penalty of perjury on February 26, 2021 by Annette Poland on behalf of the Trustees of Trust Funds of Windsor.



Report of Trust and Capital Reserve Funds

Fund Name		Date Of Creation		Fund EOY Balance			
Abney Symonds		3/31/1898		\$208.03			
Type: Trust	Purpose: Cemetery Perpetual Care			How Invested: Certificate of Deposit			
Principal	BOY Balance	New Funds	Unrealized Gains	Realized Gains	Cash Cap Gains	Withdrawals	EOY Fair Value
	\$207.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$207.00
Income	BOY Balance	Income	Expended	EOY Balance			
	\$0.00	\$1.03	\$0.00	\$1.03			

Fund Name		Date Of Creation		Fund EOY Balance			
Abney Symonds		10/31/1899		\$521.58			
Type: Trust		Purpose: Cemetery Trust (Other)		How Invested: Certificate of Deposit			
Principal	BOY Balance	New Funds	Unrealized Gains	Realized Gains	Cash Cap Gains	Withdrawals	EOY Fair Value
	\$519.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$519.00
Income	BOY Balance	Income	Expended	EOY Balance			
	\$0.00	\$2.58	\$0.00	\$2.58			

Fund Name		Date Of Creation		Fund EOY Balance			
Abney Symonds		10/31/1899		\$2,147.02			
Type: Trust	Purpose: Discretionary/Benefit of the Town			How Invested: Certificate of Deposit			
Principal	BOY Balance	New Funds	Unrealized Gains	Realized Gains	Cash Cap Gains	Withdrawals	EOY Fair Value
	\$2,136.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,136.00
Income	BOY Balance	Income	Expended	EOY Balance			
	\$0.00	\$11.02	\$0.00	\$11.02			

Fund Name		Date Of Creation		Fund EOY Balance			
Mary Chapman		8/25/1987		\$521.58			
Type: Trust		Purpose: Cemetery Trust (Other)		How Invested: Certificate of Deposit			
Principal	BOY Balance	New Funds	Unrealized Gains	Realized Gains	Cash Cap Gains	Withdrawals	EOY Fair Value
	\$519.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$519.00
Income	BOY Balance	Income	Expended	EOY Balance			
	\$0.00	\$2.58	\$0.00	\$2.58			

Fund Name		Date Of Creation		Fund EOY Balance			
School Reserve		7/1/1993		\$50,885.51			
Type: Expendable Trust (RSA 31:19-a)		Purpose: Educational Purposes		How Invested: Certificate of Deposit			
Principal	BOY Balance	New Funds	Unrealized Gains	Realized Gains	Cash Cap Gains	Withdrawals	EOY Fair Value
	\$50,631.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50,631.00
Income	BOY Balance	Income	Expended	EOY Balance			
	\$0.00	\$254.51	\$0.00	\$254.51			



CAPITAL AREA MUTUAL AID FIRE COMPACT



President: Chief Jonathan Wiggin

Chief Coordinator: Keith Gilbert

P.O. Box 3962
Concord, NH 03302-3962

Email:
capareac1@comcast.net

Telephone 603-225-8988
Fax: 603-228-0983

2020 ANNUAL REPORT TO BOARD OF DIRECTORS

The 2020 annual report is prepared for the Board of Directors of the Capital Area Mutual Aid Fire Compact as a summary of general activities and events occurring through December 31, 2020. It is also provided to the Town offices of the Compact's member communities for information and distribution as desired.

The Compact serves 23 communities in 4 counties. The Compact's operational area is 817 square miles with a resident population of 135,716. The Equalized Property Valuation in the area we protect is over 16.4 billion dollars. We also provide and receive mutual aid responses with communities beyond our member area.

Like everyone, the Compact was impacted by the pandemic during 2020. During the spring, we saw a reduction in overall calls for service. That lull did not last and call volume increased as the pandemic spread. We finished the year with a slight reduction in call volume. The pandemic limited our training opportunities, our ability to meet as a group and the ability of our vendors to complete projects.

The Compact provides 24/7 emergency dispatch service to member communities. This service is contracted with the City of Concord Fire Department's Communications Center under the direction of dispatch supervisor Captain Elisa Folsom. A detailed activity report by town/agency is attached.

During 2017 we selected a vendor, signed a contract and began the process of replacing our Computer Aided Dispatch (CAD) software. We worked on this throughout 2018 and 2019. The vendor missed their scheduled implementation dates. During 2020 our attorneys and the Executive Committee successfully negotiated a settlement agreement with the vendor. We have researched new CAD vendors and we have selected RapidDeploy to provide the Compact with a new cloud-based CAD. We hope to be operating on the new system in the spring of 2021.

The 2020 Compact operating budget was \$ 1,247,795. The budget submitted by Concord for the operation of the dispatch center contained errors that were not apparent until after all of our communities had completed their budget process. This left us starting 2020 with our budget underfunded by \$200,817.17. While expenditures were \$83,337.66 over the presented budget, our revenue exceeded our expenses by \$17,675.79. This was possible through careful control of our expenditures, deferring some projects and applying offsetting revenue from our CAD settlement.

Funding for all Compact operations is provided by the member communities. We continue to apply for State and Federal Grant Funds when available. During 2018 we received a Homeland Security Grant in the amount of \$387,415.00 to replace the existing dispatch console equipment.

25 HALL STREET SUITE 1H, CONCORD, NH 03301

ALLENSTOWN · BOSCAWEN · BOW · BRADFORD · CANTERBURY · CHICHESTER · CONCORD · DEERING · DUNBARTON
EPSOM · HENNIKER · HILLSBOROUGH · HOOKSETT · HOPKINTON · LOUDON · NORTHWOOD · PEMBROKE ·
PITTSFIELD · SALISBURY · WARNER · WASHINGTON · WEBSTER · WINDSOR

Work on that project began in 2019 and was expected to be completed during 2020. It will extend into 2021, due to delays caused by the pandemic.

The Compact and Hazmat Team have received over 3.6 million dollars in grant funding since 1999. These funds have been used for communications improvements, training and equipment. The direct benefit that your community has realized from these grants is made possible by your participation in the regional service that we provide.

During 2020 the Compact received a grant to install Mutualink. This equipment and software allows us to securely share communications and data with dispatch centers and other partners around the State to enhance our Public Safety Interoperability.

As Chief Coordinator, I responded to 547 incidents, a 4% increase over 2019. In addition to responding to provide command post assistance at those mutual aid incidents, I also aid all departments with response planning, updating addressing information, and I represent the Compact with several organizations related to public safety.

Compact officers serving during 2020 were:

President, Chief Jon Wiggin, Dunbarton
Vice President, Deputy Chief Ed Raymond, Warner
Secretary, Chief Guy Newbery, Concord/Canterbury
Treasurer Chief Jeff Yale, Hopkinton

The Training Committee activities were placed on hold due to pandemic.

The Central New Hampshire Hazmat Team represents 58 Capital Area and Lakes Region communities and is ready to assist or respond to hazardous materials incidents in our combined areas. The Team responded to 7 hazmat incidents during 2020.

Gary Sleeper has volunteered his services to create and maintain a web site for the Compact at <https://www.capareafire.org/>. Please visit the site for incident photos, news, scheduled events, training info, SOGs and department profiles.

All departments are encouraged to send representation to all Compact meetings. Your input is needed. The Compact was created for the mutual benefit of member communities and active participation is a necessity to ensure the needs of all are being met.

I invite anyone with questions or comments to contact me. I thank all departments for their cooperation. Please contact any Compact officer or the Chief Coordinator if we may be of assistance.

Respectfully submitted,
Keith Gilbert, Chief Coordinator
CAPITAL AREA FIRE COMPACT

1/ /2021

Capital Area Mutual Aid Fire Compact

2019 Incidents vs. 2020 Incidents

ID #	Town	2019 Incidents	2020 Incidents	% Change
50	Allentown	746	821	10.1%
51	Boscawen	186	196	5.4%
52	Bow	1,196	1,144	-4.3%
53	Canterbury	328	303	-7.6%
54	Chichester	549	463	-15.7%
55	Concord	8,885	8,869	-0.2%
56	Epsom	1,012	958	-5.3%
57	Dunbarton	221	227	2.7%
58	Henniker	1,009	1,020	1.1%
59	Hillsboro (includes Windsor)	1,061	1,011	-4.7%
60	Hopkinton	1,173	1,199	2.2%
61	Loudon	918	843	-8.2%
62	Pembroke	372	382	2.7%
63	Hooksett	2,425	2,256	-7.0%
64	Penacook RSQ	927	906	-2.3%
65	Webster	181	210	16.0%
66	CNH Haz Mat	7	7	0.0%
71	Northwood	608	624	2.6%
72	Pittsfield	900	892	-0.9%
74	Salisbury	131	162	23.7%
79	Tri-Town Ambulance	1,219	1,287	5.6%
80	Warner	407	506	24.3%
82	Bradford	171	230	34.5%
84	Deering	240	241	0.4%
86	Washington	152	181	19.1%
89	Windsor	30	49	63.3%
		25,024	24,938	-0.3%

CAPAREAC1	Chief Gilbert	526	547	4.0%
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Additional Dispatch Center Activity

Fire Alarm Systems Placed out of, or in service for maintenance	2,997	5,264	75.6%
Inbound Telephone Calls	43,645	45,268	3.7%
Outbound Telephone Calls	7,480	7,926	6.0%

Report of Forest Fire Warden and State Forest Ranger

This year we experienced challenging wildfire conditions which led to deep burning fires in remote locations that were difficult to extinguish. Your local fire departments and the Division of Forests & Lands worked throughout the year to protect homes and the forests. The statewide system of 16 fire lookout towers continues to operate on high fire danger days. The towers' fire detection efforts are supplemented by the NH Civil Air Patrol when the fire danger is especially high.

Many homes in New Hampshire are located in the wildland urban interface, which is the area where homes and flammable wildland fuels intermix. Every year New Hampshire sees fires which threaten or destroy structures, a constant reminder that wildfires burn more than just trees. Homeowners should take measures to prevent a wildfire from spreading to their home. Precautions include keeping your roof and gutters clear of leaves and pine needles, and maintaining adequate green space around your home free of flammable materials. Additional information and homeowner recommendations are available at www.firewise.org. Please help Smokey Bear, your local fire department, and the state's Forest Rangers by being fire wise and fire safe!

Between COVID-19 and the drought conditions, 2020 was a unique year. The drought conditions led to the need to have a Proclamation from the Governor, which banned much of the outdoor burning statewide. This, along with the vigilance of the public, helped to reduce the number of serious fires across New Hampshire. However, the fires which we did have burned deep and proved difficult to extinguish due to the lack of water. While the drought conditions have improved, we expect many areas of the state to still be experiencing abnormally dry and drought conditions this spring. For this reason, we ask everyone to remember Smokey's message about personal responsibility and follow his ABC's: Always Be Careful with fire. If you start a fire, put it out when you are done. **"Remember, Only You Can Prevent Wildfires!"**

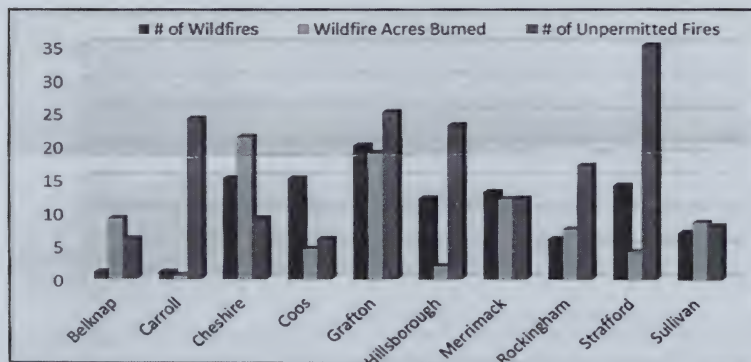
As we prepare for the 2021 fire season, please remember to contact your local Forest Fire Warden or Fire Department to determine if a fire permit is required before doing ANY outside burning. Under State law (RSA 227-L:17) a fire permit is required for all outside burning, unless the ground is completely covered with snow. Fire permits are also available online in most towns and may be obtained by visiting www.NHfirepermit.com. The burning of household waste is prohibited by the Air Resources Division of the Department of Environmental Services (DES). You are encouraged to contact the local fire department for more information. Safe open burning requires your diligence and responsibility. Thank you for helping us to protect New Hampshire's forest resources. For more information, please contact the Division of Forests & Lands at (603) 271-2214, or online at www.nh.gov/nhdfl/. For up to date information, follow us on Twitter: [@NHForestRangers](https://twitter.com/NHForestRangers)

Scan here for
Fire Permits



2020 WILDLAND FIRE STATISTICS

(All fires reported as of December 01, 2020)



Year	Number of Wildfires	Wildfire Acres Burned	Number of Unpermitted Fires*
2020	113	89	165
2019	15	23.5	92
2018	53	46	91
2017	65	134	100
2016	351	1090	159

*Unpermitted fires which escape control are considered Wildfires.

CAUSES OF FIRES REPORTED

(These numbers do not include the WMNF)

Arson	Debris Burning	Campfire	Children	Smoking	Railroad	Equipment	Lightning	Misc.
4	22	21	4	3	1	4	10	44

*Miscellaneous includes power lines, fireworks, electric fences, etc...

CERTIFICATE OF COVERAGE

The New Hampshire Public Risk Management Exchange (Primex[®]) is organized under the New Hampshire Revised Statutes Annotated, Chapter 5-B: Pooled Risk Management Programs. In accordance with those statutes, its Trust Agreement and bylaws, Primex[®] is authorized to provide pooled risk management programs established for the benefit of political subdivisions in the State of New Hampshire.

Each member of Primex[®] is entitled to the categories of coverage set forth below. In addition, Primex[®] may extend the same coverage to non-members. However, any coverage extended to a non-member is subject to all of the terms, conditions, exclusions, amendments, rules, policies and procedures that are applicable to the members of Primex[®], including but not limited to the final and binding resolution of all claims and coverage disputes before the Primex[®] Board of Trustees. The Additional Covered Party's per occurrence limit shall be deemed included in the Member's per occurrence limit, and therefore shall reduce the Member's limit of liability as set forth by the Coverage Documents and Declarations. The limit shown may have been reduced by claims paid on behalf of the member. General Liability coverage is limited to Coverage A (Personal Injury Liability) and Coverage B (Property Damage Liability) only. Coverage C (Public Officials Errors and Omissions), D (Unfair Employment Practices), E (Employee Benefit Liability) and F (Educator's Legal Liability Claims-Made Coverage) are excluded from this provision of coverage.

The below named entity is a member in good standing of the New Hampshire Public Risk Management Exchange. The coverage provided may, however, be revised at any time by the actions of Primex[®]. As of the date this certificate is issued, the information set out below accurately reflects the categories of coverage established for the current coverage year.

This Certificate is issued as a matter of information only and confers no rights upon the certificate holder. This certificate does not amend, extend, or alter the coverage afforded by the coverage categories listed below.

Participating Member:		Member Number:	Company Affording Coverage:	
Town of Windsor #14 White Pond Road RR 2, Box 145 Windsor, NH 03244		323	NH Public Risk Management Exchange - Primex [®] Bow Brook Place 46 Donovan Street Concord, NH 03301-2624	

X	Type of Coverage	Effective Date (mm/dd/yyyy)	Expiration Date (mm/dd/yyyy)	Limits - NH Statutory Limits May Apply, If Not:	
<input checked="" type="checkbox"/>	General Liability (Occurrence Form)	1/1/2021	1/1/2022	Each Occurrence	\$ 5,000,000
	Professional Liability (describe)			General Aggregate	\$ 5,000,000
<input type="checkbox"/>	Claims Made			Fire Damage (Any one fire)	
<input type="checkbox"/>	Occurrence			Med Exp (Any one person)	
<input checked="" type="checkbox"/>	Automobile Liability	1/1/2021	1/1/2022	Combined Single Limit (Each Accident)	\$5,000,000
	Deductible Comp and Coll: \$1,000 Any auto			Aggregate	\$5,000,000
<input checked="" type="checkbox"/>	Workers' Compensation & Employers' Liability	1/1/2021	1/1/2022	<input checked="" type="checkbox"/> Statutory	
				Each Accident	\$2,000,000
				Disease — Each Employee	\$2,000,000
				Disease — Policy Limit	
<input checked="" type="checkbox"/>	Property (Special Risk includes Fire and Theft)	1/1/2021	1/1/2022	Blanket Limit, Replacement Cost (unless otherwise stated)	Deductible: \$1,000

Description: Proof of Primex Member coverage only.

CERTIFICATE HOLDER:	Additional Covered Party	Loss Payee	Primex [®] – NH Public Risk Management Exchange
			By: <i>Mary Beth Purcell</i>
			Date: 2/26/2021 mpurcell@nhprimex.org
Town of Windsor #14 White Pond Road RR 2, Box 145 Windsor, NH 03244			Please direct inquiries to:
			Primex [®] Claims/Coverage Services
			603-225-2841 phone 603-228-3833 fax

Solid Waste Advisory Board Annual Waste Annual Report 2020

As we started 2020, our Solid Waste Advisory Board members took shifts volunteering at the transfer station to let folks know about the change to throw plastic out with the regular household trash rather than recycling it. We also shared the message that the best we can do is try to limit our consumption of single-use plastics, because there is no economically feasible or efficient way to recycle plastics at this time. Now, SWAB is happy to hear how the residents have adapted their recycling habits and we are sending out clean loads of tin with the metal that are not contaminated with plastics.

Due to Covid, we were not able to meet from March – July. By the time we got together, our primary task was to discuss the giant increase in the overall tonnage of demolition and Mixed Solid Waste (MSW) at the transfer station and acknowledge how the staff had been working extra hard to accommodate. In addition to the “normal” increase in traffic at the transfer station during the summer months, there seemed to be an uptick in seasonal residents arriving early and staying longer in our community. We also noted that as more people were at home they were doing more home improvement projects, which generated more waste than usual. In addition, the cardboard volume increased dramatically as people started buying more things online in boxes.

The transfer station felt the impact directly. It was a challenge to get containers switched out and trucked away in a timely fashion. Unfortunately, that meant times when there was no ability to accept construction & demolition, as the system was not designed for such large numbers. We wanted to see if other towns were struggling with the same issues.

SWAB switched our focus to more research oriented action to learn more about what the systems look like at other transfer stations in our region. Several members toured Naughton & Son and transfer stations in the area to learn more about the Covid impact and ideas for adaption.

The SWAB is looking forward to 2021 goals which may include:

- Purchasing a larger bailer for cardboard and applying for a grant to be reimbursed a % of the cost
- Setting up a radar counter to collect more specific data on number of cars coming and going from the transfer station
- Composting options
- Off-setting the cost of brush and waste wood processing
- Continued efforts to research and connect with other transfer stations and area organizations to increase our knowledge and improve our practices to bring back and share with our transfer station

Windsor Advisory Board,

Charlotte Hebert

THE STATE OF NEW HAMPSHIRE
EXECUTIVE COUNCIL



DEBORA B. PIGNATELLI
EXECUTIVE COUNCILOR
DISTRICT FIVE

STATE HOUSE ROOM 207
107 NORTH MAIN STREET
CONCORD, NH 03301
(603) 271-3632

2020 End of the Year Report from Executive Councilor Debora Pignatelli

It is an honor for me to represent Council District Five on the Executive Council. The Council had its beginnings in 1679 when King Charles separated the territory of New Hampshire from Massachusetts, and the first Council was established and convened in early 1680. When New Hampshire's state constitution was written, the Council was created as a constitutional body to watch over the actions of our Governor.

Each of the five Councilors, elected every two years by the voters in their district, represents approximately 263,000 people.

The Council met for 21 scheduled meetings with the Governor this year to carry out their duties of confirming appointments and passing state contracts. 2020 was certainly different from previous years. When Covid 19 struck NH, it was decided that the Council would conduct their meetings by teleconference. Our last "in person" meeting was in our Council Chamber at the State House on March 11th and we didn't reconvene "in person" meetings again until September 11th when our meetings were held at the NH National Guard, Edward Cross Training Complex in Pembroke, NH. A December meeting was held at UNH, Durham, NH. Though the meetings were a bit slower, and there was no personal interaction, everything went well. The public and news media were able to access the proceedings with call in provisions. Unlike in years past, we were unable to take the meetings out to the communities in our districts because of safety concerns.

The Executive Council reviewed and passed several billion dollars of state contracts covering everything from highway projects, services for citizens young and old, supplies, memberships in professional organizations, as well as promotions for our Air and Army National Guard members.

In addition to the scheduled meetings, the Council held eight Public Hearings. These meetings allow the Council the opportunity to conduct public interviews and review materials prior to voting. Hearings were held on the nomination of four Department Heads (Commissioners and Directors) two appointments to the court system, and two requests for Pardons.

We confirmed hundreds of volunteers to serve on the state's 300 plus State Boards and Commissions. This is a very important and rewarding experience for our citizens and I encourage anyone with an interest in volunteering to visit: <http://www.sos.nh.gov/redbook/index.htm> for a listing of opportunities.

Sincerely,
Debora B. Pignatelli
Executive Councilor

Amherst, Antrim, Bennington, Brookline, Deering, Dunbarton, Fitzwilliam, Francestown, Greenfield, Greenville, Hillsborough, Hollis, Hudson, Jaffrey, Litchfield, Lyndeborough, Mason, Merrimack, Milford, Mont Vernon, New Boston, New Ipswich, Peterborough, Richmond, Rindge, Sharon, Swanzey, Temple, Troy, Weare, Wilton, Windsor and the City of Nashua

**WINDSOR, NEW HAMPSHIRE TOWN MEETING
MINUTES – MARCH 10, 2020
Amended May 17, 2020**

Meeting held in the Windsor Town Hall at 14 White Pond Road, Windsor. Fifty-nine residents and eight town employees were in attendance.

Moderator T. Patrick Hines opened the Town Meeting at 6:50 p.m.

Article 1) Elect Town Officers

Motioned by Gerry Needham, Seconded by Renee Boyer

“Move to postpone election of town officers for the coming year and move Article 1 to the end.”

Vote Taken on Motion, Passed Unanimously

Article 2) Financial Administration

Motioned by Gerry Needham, Seconded by Gerry Cilley

“To see if the Town will vote to raise and appropriate the sum of \$54,500 for the payment of Town charges including principal and interest on the Town’s outstanding indebtedness, social security taxes, and any other legal obligations of the Town.”

The Selectmen recommend approval. Majority vote required

Vote Taken, Passed Unanimously

Article 3) Accept Reports of Agents

Motioned by Darlene Cuddy, Seconded by Cindy Stosse

“To accept reports of the Agents heretofore chosen and pass any vote in relation thereto.”

The Selectmen recommend approval. Majority vote required

Vote Taken, Passed Unanimously

Article 4) Police and Fire

Motioned by Gerry Needham, Seconded by Diane Hines

“To see if the Town will vote to raise and appropriate the sum of \$43,955 for Police and Fire expenses, or to take any action relative thereto.”

The Selectmen recommend approval. Majority vote required

Some discussion took place led by Patricia Gregg. A question was asked, “Why did it go up? We understood last year that we owed?” Darlene Cuddy explained that it was based on formula and revenues.

Vote Taken, Passed Unanimously

Article 5) General Government Building

Motioned by Gerald Needham, Seconded by Patricia

**WINDSOR, NEW HAMPSHIRE TOWN MEETING
MINUTES – MARCH 10, 2020
Amended May 17, 2020**

“To see if the Town will vote to raise and appropriate the sum of \$12,000 for the General Government Building operating expenses of the Town Hall, or to take any action relative thereto.”

The Selectmen recommend approval. Majority vote required

Vote Taken, Passed Unanimously

Article 6) Upkeep of Town Cemeteries and Town Hall grounds

Motioned by Charlotte Hebert, Seconded by Jessica Thompson

“To see if the Town will vote to raise and appropriate the sum of \$3,000 for the upkeep of the Town cemeteries, or to take any action relative thereto.”

The Selectmen recommend approval. Majority vote required

Vote Taken, Passed Unanimously

Article 7) Highways and Streets

Motioned by Getty Needham, Seconded by Patricia Gregg

“To see if the Town will vote to raise and appropriate the sum of \$ 33,000 for highways and bridges, or to take any action relative thereto”

The Selectmen recommend approval. Majority vote required

Vote Taken, Passed Unanimously

Article 8) Donations

Motioned by Darlene Cuddy, Seconded by Gerry Needham

“To see if the Town will vote to raise and appropriate the sum of \$100 for donations, or to take any action relative thereto.”

The Selectmen recommend approval. Majority vote required

Vote Taken, Passed Unanimously

**WINDSOR, NEW HAMPSHIRE TOWN MEETING
MINUTES – MARCH 10, 2020
Amended May 17, 2020**

Article 9) Town of Hillsborough Transfer Station
Motioned by Gerry Needham, Seconded by Diane Hines

“To see if the Town will vote to raise and appropriate the sum of \$9,066 to be paid to the Town of Hillsborough for the use of the Transfer Station, or to take any action relative thereto.”

The Selectmen recommend approval. Majority vote required

Vote Taken, Passed Unanimously

Article 10) Advertising and Membership Dues
Motioned by Gerry Needham, Seconded by Shawn

“To see if the Town will vote to raise and appropriate the sum of \$3,000 for advertising and the annual membership dues in the N.H. Municipal Association, or to take any action relative thereto.”

The Selectmen recommend approval. Majority vote required

Vote Taken, Passed Unanimously

Article 11) Legal Expense
Motioned by Renee Boyer, Seconded by Diane Hines

“To see if the Town will vote to raise and appropriate the sum of \$2,000 for legal expenses, or to take any action relative thereto.”

The Selectmen recommend approval. Majority vote required

Vote Taken, Passed Unanimously

Article 12) Donate to Fuller Public Library in Hillsborough, NH
Motioned by Cindy Stosse, Seconded by Diane Hines

“To see if the Town will vote to raise and appropriate the sum of \$1,000 to donate to the Fuller Public Library in Hillsboro, NH, or to take any action relative thereto.”

The Selectmen recommend approval. Majority vote required

Vote Taken, Passed Unanimously

**WINDSOR, NEW HAMPSHIRE TOWN MEETING
MINUTES – MARCH 10, 2020
Amended May 17, 2020**

Article 13) Purchase Insurance: Amended

Motioned by Gerry Needham, Seconded by Dave

“To see if the Town will vote to raise and appropriate the sum of \$2,000 to purchase insurance for the Town, or to take any action relative thereto.”

The Selectmen recommend approval. Majority vote required

Vote Taken, Passed Unanimously

Article 14) Welfare

Motioned by Charlotte Hebert, Seconded by Ken Matthews

“To see if the Town will vote to raise and appropriate the sum of \$1,000 for the Welfare budget, or to take any action relative thereto.”

The Selectmen recommend approval. Majority vote required

Vote Taken, Passed Unanimously

Article 15) Planning and Zoning

Motioned by Gerry Needham, Seconded by Darlene Cuddy

“To see if the Town will vote to raise and appropriate the sum of \$100 for Planning and Zoning Master Plan, or to take any action relative thereto.”

The Selectmen recommend approval. Majority vote required

Vote Taken, Passed Unanimously

Article 16) Fire Equipment

Motioned by Darlene Cuddy, Seconded by Cindy Stosse

“To see if the Town will vote to raise and appropriate the sum of \$1,000 to purchase fire equipment, or to take any action relative thereto.”

The Selectmen recommend approval. Majority vote required

**WINDSOR, NEW HAMPSHIRE TOWN MEETING
MINUTES – MARCH 10, 2020
Amended May 17, 2020**

Vote Taken, Passed Unanimously

Article 17) Former Brooks' Property Cleanup

Motioned by Gerry Needham, Seconded by Gerry Gilley

To see if the town will vote to raise and appropriate the sum of \$1,000 for the costs associated with testing and solid waste cleanup of the former Brooks' property, Tax Map 1, Lot 22, as required by the N.H. Department of Environmental Services. This special warrant article will be a non-lapsing appropriation per RSA32:7, VI and will not lapse until the cleanup is completed or by December 31, 2020, whichever is sooner.

The Selectmen recommend approval. Majority vote required

Vote Taken, Passed Unanimously

Article 18) Repairs of Town Roads

Motioned by Darlene Cuddy, Seconded by Shawn

"To see if the Town will vote to raise and appropriate the sum of \$130,000 for road repairs with \$100,000 to come from unassigned fund balance.

The Selectmen recommend approval. Majority vote required

Some discussion took place: Q; Patricia Gregg, "What is the assigned funds balance?" A: Darlene Cuddy, "Fund balance is \$250,000, White Pond Road \$100,000, Town Hall Parking Lot \$10,000, Dodge Hill Road \$20,000." Q Vera Starzynski; "Is this necessary, are there any hazards, can I expect another increase in my taxes?" A Selectmen; "No, we have the money." Q Holly Mecheski; "Why repair. It's a dead end road, nobody lives there. One house?" A Selectmen; "It's a Class V Town owned road." Q "White Pond Road, do they want to repair it then have heavy equipment tear it up? The Fund amount is over \$250,000, do we go below a certain point? Is the camp still a church paying taxes as a church? Does it make sense to use it all? If the bid comes in over the amount, do we have another meeting about it?"

Kevin Riley stated: "Dodge Hill Road has no traffic. I make a motion that we exclude Dodge Hill Road from amount allotted. Seconded by Karen Turbyne.

Kevin Riley amends to take \$20,000 out of original amendment. Seconded by Holly Mecheski. Vote taken, Passed Unanimously.

Article 18) Repairs of Town Roads

WINDSOR, NEW HAMPSHIRE TOWN MEETING
MINUTES – MARCH 10, 2020
Amended May 17, 2020

Which does not include Dodge Hill Road: To see if the town will vote to raise and appropriate the sum of \$110,000 for road repairs, excluding Dodge Hill Repairs, \$100,000 to come from unassigned fund balance.

Hand count was taken: 19 Yay, 24 Nay. Article was Not Passed

Article 19) Transact any other legal business

To transact any other legal business that may legally come before said meeting.

Nick Buccarrelli asked the Selectmen to look into quotes for necessary repairs to bring Miller Road from a Class VI to a Class V Road. Darlee Cuddy replied by saying the Selectmen would contact their lawyer.

Jerry Cilley asked if Veterans credit could be increased. The Selectmen informed him that it needs to be on a warrant article.

Article 1) Elect Town Officers

“To choose by white board all necessary Town Officers for the ensuing year.”

There being no additional nominations from the floor, the following officers were elected by acclamation:

Election of Town Officers and Officials:

WINDSOR TOWN OFFICERS:

Cindy Stosse	1 year term	Auditor	Term Expires	2021
Ellen Blake	1 year term	Treasurer	Term Expires	2021
T. Patrick Hines	2 year term	Moderator	Term Expires	2022
Patricia Main	3 year term	Town Clerk	Term Expires	2023
None	3 year term	Deputy Town Clerk	Term Expires	2023
Ken Matthews	3 year term	Tax Collector	Term Expires	2023

WINDSOR SELECTMEN:

Darlene Cuddy	3 year term	Chair	Term Expires	2023
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TRUSTEES OF THE TRUST FUND:

Melissa Merrill	3 year term	Chair	Term Expires	2023
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SUPERVISORS OF THE CHECKLIST:

Jerry Cilley	6 year term		Term Expires	2026
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PLANNING BOARD MEMBERS:

Gerald Needham	3 year term	ex-c-officio	Term Expires	2023
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Vote Taken on Motion, Passed Unanimously

Moderator Patrick Hines closed the meeting at 8:05 p.m. and the meeting was adjourned.

**WINDSOR, NEW HAMPSHIRE TOWN MEETING
MINUTES – MARCH 10, 2020
Amended May 17, 2020**

Submitted By:

Patricia Main
Windsor Town Clerk



Patricia Main, Windsor Town Clerk

Windsor School District
Warrant
2020

The inhabitants of the School District of Windsor in the state of New Hampshire qualified to vote in School District affairs are hereby notified that the Annual School District Meeting will be held as follows:

Date: Tuesday March 10, 2020
Time: 6:30 pm
Location: Windsor Town Hall
Details: To act upon the following articles;

Governing Body Certification

We certify and attest that on or before February 25, 2020 a true and attested copy of this document was posted at the place of meeting and on the SAU website (www.hdsd.org) and that an original was delivered to the Town Clerk.

Darlene Cuddy Chair, Windsor School Board
Cindy Stosse Member, Windsor School Board
Gloria Landry Member, Windsor School Board

Article 1. Election of Officers

To choose by non-partisan vote the following School District officials:

One School Board Member for a 3 year term-

Moderator for a 1 year term

Clerk for a 1 year term

Treasurer for a 1 year term

Auditor for a 1 year term

One school Board Member for a 2 year term- To replace Darlene Cuddy who stepped down this year.

One School Board Member for a 3 year term- Dave Robins. Motion to Accept by Gerry N. and 2nd by Jerry C.

Moderator for a 1 year term- Diane Hines. Motion to Accept by Darlene Cuddy and 2nd by Cindy Stosse

Clerk for a 1 year term- Charlotte Hebert. Motion to Accept by Cindy Stosse and 2nd by Darlene Cuddy

Treasurer for a 1 year term- Ken Mathews. Motion to Accept by Ellen B. and 2nd by Darlene Cuddy

Auditor for a 1 year term- Melissa Merrill. Motion to Accept by Diane Hines and 2nd by Ken Mathews

One school Board Member for a 2 year term- Laurie Hambleton. Motion to Accept by Darlene Cuddy and 2nd by Cindy Stosse

Article 2. Set Salaries of School Board, Agents, Officers

To determine and appoint the salaries of the School Board and fix the compensation of any other officers or agents of the District. Pg. 84 of Annual Town Report

Motion to Accept by Darlene Cuddy and 2nd by Cindy Stosse.

Article 3. Accept Annual Reports

To hear the reports of agents, auditors, committees or officers chosen and pass any vote relating thereto.

Motion to Accept Jerry N. and 2nd by Cindy Stosse

Article 4. Operating Budget

To see if the School District will vote to raise and appropriate for the support of schools, the payment of salaries of School District officials and agents, and for the payment of statutory obligations of the District, the sum of \$340,180 (Three hundred forty thousand, one hundred eighty dollars) or take any other action in relation thereto.

Discussion Dave asked why the increase? And Darlene explained the tuition school rate increase.

Motion to Accept Jerry N. and 2nd by Darlene Cuddy

Article 5. Appropriation for SAU Budget

Shall the voters of the Windsor School District adopt a school administrative unit budget of \$1,172,200 for the forthcoming fiscal year in which \$16,968 is assigned to the school budget of this school district? This year's adjusted budget of \$1,158,304 with \$16,761 assigned to the school budget of this school district, will be adopted if the article does not receive a majority vote of all the school district voters voting in this school administrative unit.

Motion to Accept Darlene Cuddy and 2nd by Ken Matthews

Count of 33 yes and 0 no

Article 6.

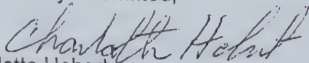
To transact any other business that may legally come before said meeting.

Discussion there is a new Superintendent Patricia Parenteau as of July 1 2020.

Motion to Accept Cindy Stosse and 2nd by Darlene Cuddy

Motion to close meeting by Cindy Stosse and 2nd by Diane Hines at 6:42 pm

Respectfully Submitted,



Charlotte Hebert

Windsor School District Clerk

**Windsor School District
Annual Report
2020**

WINDSOR SCHOOL BOARD ORGANIZATION

Members of the School Board

Cindy Stosse , Chair	Term Expires 2021
Laurie Hambleton	Term Expires 2022
Dave Robbins	Term Expires 2023

Officers of the School District

Treasurer	Kenneth Mathews
Moderator	Diane Hines
Auditor	Vera Starzynski
Clerk	Charlotte Hebert

Administration

Patricia M. Parenteau, MS, CAGS	Superintendent
Mary Henry, BS	Business Manager
Jennifer L. Crawford, Ed.D.	Director of Curriculum, Instruction & Assessment
Stacey Vazquez, Ed.S.	Director of Student Support Services

Town of Windsor

14 White Pond Road	Phone (603) 478-3292
Windsor, NH 03244	Fax (603) 478-3293

School Administrative Unit #34

P.O. Box 2190	Phone (603) 464-4466
78 School Street, third floor	Fax (603) 464-4053
Hillsboro, NH 03244	Email pparenteau@hdsd.org
	Website www.hdsd.org

Windsor School District
WARRANT
2021

The inhabitants of the School District of Windsor in the state of New Hampshire qualified to vote in School District affairs are hereby notified that the Annual School District Meeting will be held as follows:

Date: Tuesday, March 9, 2021

Time: 6:30pm

Location: Windsor Town Hall

Details: To act upon the following articles;

GOVERNING BODY CERTIFICATION

We certify and attest that on or before February 23, 2021, a true and attested copy of this document was posted at the place of meeting and on the SAU #34 website (www.hdsd.org) and that an original was delivered to the Town Clerk.

CINDY STOSSE Chair, Windsor School Board

DAVE ROBBINS Member, Windsor School Board

LAURIE HAMBLETON Member, Windsor School Board

ARTICLE 1. Election of Officers

To choose by non-partisan ballot the following School District officials:

One School Board Member for a 3-year term

Moderator for a one-year term

Clerk for a one-year term

Treasurer for a one-year term

Auditor for a one-year term

ARTICLE 2. Set Salaries of School Board, Agents, Officers

To determine and appoint the salaries of the School Board and fix the compensation of any other officers or agents of the District.

ARTICLE 3. Accept Annual Reports

To hear the reports of agents, auditors, committees or officers chosen and pass any vote relating thereto.

ARTICLE 4. Operating Budget

To see if the School District will vote to raise and appropriate the sum of \$345,121 (three hundred forty-five thousand, one hundred twenty-one dollars) for the support of schools, the payment of salaries of School District officials and agents, and for the payment of statutory obligations of the District, or take any other action in relation thereto.

ARTICLE 5. Appropriation for SAU Budget

Shall the voters of the Windsor School District adopt a school administrative unit budget of \$1,202,033 for the forthcoming fiscal year in which \$14,103 is assigned to the school budget of this school district? This year's adjusted budget of \$1,185,316 with \$13,907 assigned to the school budget of this school district, will be adopted if the article does not receive a majority vote of all the school district voters voting in this school administrative unit.

ARTICLE 6.

To transact any other business that may legally come before said meeting.

SAU# 34 MISSION STATEMENT

In partnership with our communities and families, SAU 34 empowers all students to grow in safe and caring learning environments that inspire creativity, curiosity, and connection.

The SAU #34 Board will endeavor to:

- 1) Provide adequate and qualified personnel to oversee the educational and financial governance of SAU #34 member districts and the SAU #34 office.
- 2) Provide adequate financial resources to ensure the efficient operation of SAU #34 in a prudent and fiscally responsible manner.

School Board Annual Report

The Town of Windsor is a member of School Administrative Unit 34 with three Windsor School Board Members participating in the workings of the SAU Board. Windsor has only one vote in total for any actions taken by the SAU Board.

As the Town of Windsor does not have a school of its own, the town pays tuition for each student and pays a share of the SAU expenses, including bussing. Most of our budget is determined by the state and the SAU Board. The calculations come from the DOE 25 that is filed with the state for Hillsboro-Deering. That gives the actual cost per student based on the expenditures for the previous fiscal year. The FY22 budget is using numbers from our 2019-2020 DOE 25.

In 2020 - 2021, Windsor had budgeted for 13 students attending school with 2 moving in October. In the year ahead, we estimate that 17 students will attend. As enrollment is finalized in August, a review will be made and appropriate adjustments made to the billing.

This past year saw two new members to our board and they were active members, learning as we went along. It was certainly an interesting year having meetings on Zoom as we dealt with the many effects of Covid-19.

We would like to extend thanks to Darlene Cuddy for serving on the Windsor School Board for decades and stepped back because there were two residents interested in serving.

We, as a board, will continue to represent the town to our best ability and strive to keep the budget fiscally responsible.

Respectfully submitted,

Cynthia Stosse, Chairperson
Dave Robbins, Member
Laurie Hambleton, Member

Annual Report
Superintendent of Schools
2019-2020

It is with great pleasure that I submit my first report as Superintendent on behalf of former Superintendent Robert Hassett. I thank him for eight years of devotion to this SAU and wish him well in his retirement.

For the past two years, a committee of multiple stakeholders was established with the task of drafting a Strategic Plan for SAU #34 with the purpose of developing a five-year plan that would address how to improve students' educational experiences and their outcomes. The committee included students, staff, family members, community members, local business representatives and administrators. The group worked collaboratively and remained dedicated to drafting a plan that would clearly shape and articulate the long-term goals that would best meet the needs of the students at SAU #34. The committee began their task by answering two questions: where are we now and where do we want to be? In response to these questions, the group was able to identify the goals that would move the districts forward.

The strategic plan outlines the long-term goals and the steps necessary to complete them. These goals not only align with the mission and vision of SAU #34, but they also guide decisions regarding allocation of resources. As a first step in this process, the committee created a Portrait of a Graduate, a vision that articulated the aspirations for all students. Given the societal changes that have occurred over the past generation, the committee agreed to the following competencies and qualities: adaptive perseverance, learner's mindset, communication, responsibility, global citizenship, critical thinking and collaboration. These are qualities we will strive to foster and model for all SAU #34 graduates.

The committee continued to develop the Strategic Plan by incorporating the competencies identified in SAU #34's Portrait of a Graduate. The Strategic Plan is organized into three overarching goals: student success, culture, and learning environments. The plan includes a reflective process designed to assess progress and allows for flexibility for change and ongoing improvement on a continuous basis and should be used to guide the budget in a fiscally responsive manner.

Providing a quality education is a shared responsibility and this Strategic Plan reflects that collaboration. On behalf of the Board Members who served on our committee, I would like to recognize and thank the many people who contributed in one way or another to the completion of SAU #34's Strategic Plan. The complete text of the Strategic Plan is located on our website at <https://www.hdsd.org/Page/6094> . From the SAU #34 home page, it is under SAU Departments, Office of the Superintendent, SAU 34 Strategic Plan.

The Strategic Plan was a well-planned process, one that we expected. What was not expected for anyone of us was when the World Health Organization declared a pandemic on March 11, 2020. This was subsequently followed by Governor Sununu mandating that all public schools were to transition to full remote learning. It quickly became clear that a new dawn for education was upon us. The 2019-2020 school year will forever be remembered for the COVID-19 pandemic and transition to full remote instruction.

As the Assistant Superintendent for the 2019-2020 school year and now the Superintendent, I share without hesitation that the Governor's announcement instilled panic and anxiety across the school community. Our schools, our families, and our community had more questions than answers. How

would our children receive the food they so desperately depended upon? What is remote instruction and distance learning? Do I have the technology to access remote learning? How do I teach remotely? How do working parents find childcare and how do teachers with young children tend to their own children's need as well as their students in the classrooms?

Fortunately, a key question had already been addressed as the Hillsboro-Deering School District had moved to 1:1 technology several years ago, which provided every student access to an internet capable device. Schools began working with families needing access to Wi-Fi and the food service department began coordinating with the bus company in order to ensure students had access to meals. Although the rapid move to remote instruction provided minimal time for teachers to plan from in-person to full remote instruction, staff embraced the concept and participated in professional development with colleagues and developed learning packets individualized to support students' needs. Our parents also had tremendous adjustments and sacrifices as they planned for their son or daughter's remote learning. They quickly became educators, in a different capacity, and had to learn technology that may have been new to them.

It is perhaps even more important to share that staff were equally as concerned about our students' emotional well-being and the loss they were experiencing from missing their friends, their teachers, and the normalcy of going to school. To support our students, staff reached out to students and families in so many ways from sending cards or videos telling their students how much they missed them to assisting with food and material delivery.

Another significant challenge and question was how the district would honor our 2020 graduates. Without hesitation, the school and the community worked together to ensure our students would have a graduation that would be as typical as possible given and despite the pandemic. Although the ceremony was delayed until the summer, all felt strongly that this time-honored tradition would take place for our well-deserving students.

As it was evident remote instruction would continue for the 2019-2020 school year, the districts needed to move forward with developing plans for student and staff members to return for the 2020-2021 school year. In May, a re-entry planning structure was developed. Three task forces were formed, each focused on a single model for re-entry: full remote, full return and hybrid (a combination of an in-person and remote learning and instruction). Each model needed to be in alignment with the following goals: to protect the health and safety of all students and staff; to promote the social emotional well-being of all students and staff; and, to provide all students equitable access to rigorous academic opportunities. The Re-entry Plan is informed by the guidance provided by our local, state and federal governments.

As the school year concluded, the Re-entry Team outlined plans to continue working over the summer in order to complete the Re-entry Guide. NHDOE provided recommendations based upon the NH Grades K-12 Back to School Guidance. The recommendations were considered when completing the final draft of the Re-entry Plan, with new ideas, new strategies and approaches. Although there continues to be many unknowns and uncertainties, it is our hope that through this crisis, new opportunities will be developed that will continue beyond the end of this pandemic.

As we planned for the opening of school, we recognized the many new layers and challenges we faced and will continue to face as we prepared for a quite different start to a 2020-2021 school year. What we do know is that all school communities will have the students and staffs' well-being as their priority along with ensuring equitable access to rigorous academic opportunities for all students.

In closing, I would like to add that it is important that we do not let our changing world become filled with insurmountable tasks. We must remind ourselves that we are in this incredible challenge together and the only way we will endure is to be united and committed in our support of each other. Our choice is to move forward, to look forward to the future. We will get there. It may be baby steps; we may have to take steps backwards to move forward but we will get to where we need to be. In the words of Dr. Martin Luther King, "If you can't fly then run, if you can't run then walk, if you can't walk then crawl, but whatever you do you have to keep moving forward".

It is my honor to thank our students, our staff, our families, school board members and the communities for their support during these challenging times.

The following pages contain summary reports from administrators which illustrate highlights from the 2019-2020 school year. It is our hope that the reports will enhance your understanding of the work that has been undertaken the past year, both in-person and during full remote instruction .

Respectfully submitted,

Patricia Parenteau
Superintendent of Schools





ADAPTIVE PERSEVERANCE

Continue an effort through task completion despite challenges. Understand there are often multiple ways to achieve an outcome. Respond productively to feedback and setbacks.

LEARNER'S MINDSET

Demonstrate positive attitudes and beliefs about life-long quest for knowledge and skills. Seek novel experiences and an openness to change. Regularly set goals to monitor and direct for self-improvement.

COMMUNICATION

Articulate and understand thoughts and ideas effectively by oral, written, and nonverbal means. Convey thoughts and ideas for a variety of purposes.

COLLABORATION

Understand that broader and, ultimately, personal interests are often better served by addressing challenges as a team. In pursuit of solutions, leverage the strengths and perspectives of others.

RESPONSIBILITY

Honor obligations and the outcomes to the same. Act with integrity and yield personal interests in the context of the greater good.

GLOBAL CITIZENSHIP

Embrace personal, civic, local, and global responsibilities for making the world a better place. Understand that addressing societal challenges often requires comprehending complex issues, varying perspectives, and compromise.

CRITICAL THINKING

View problems, looking for both "bigger picture" connections and more detailed distinctions, to gain insights that will inform solutions. Regularly pursue additional information and evidence to refine understandings.

Annual Report Business Manager

The operational functions of budget, finance, risk management, building maintenance, food service and transportation are overseen by the Business Administrator. Our mission is:

- Keep the school facilities running efficiently and comfortably
- Feed the students nutritious meals
- Safely transport students from home to school and back again
- Maintain budget integrity
- Do everything possible so staff and children can concentrate on teaching and learning goals.

The Maintenance group led by our Facilities Director, James Bailey VI, had many accomplishments in the District. During FY 2020, the completed major projects were:

Trapper Brown Wing HVAC Improvements - This project installed ceiling hung air conditioning units to the three classrooms in the Trapper Brown Wing. In addition to the cooling, we replaced the outdated heating valves in all three spaces. To keep with another goal of having better control of our buildings, all the controls associated with the AC and heating was added to our building management software. This project completes the HVAC needs for this wing of the Elementary School.

Elementary School Nurse's Office - This project renovated the HDES Nurse's office to accommodate a washer and dryer and prepare for the installation of a shower in the future.

Summer Painters - As has been done in past years, we hired three former students to complete a variety of painting projects. The crew painted hallways, gymnasiums, cafeterias and classrooms throughout the district.

Varsity Soccer Field Drainage - The eastern side of the HS varsity soccer field has had issues with water not draining from the playing surface. In the fall of 2019 soccer games had to be cancelled due to the field's condition. With the spring sports season being cancelled because of COVID-19, this period of time was utilized to install drainage in the wet portions of the fields.

Elementary School Playground Project - The HDSD Maintenance Department played a large role in assisting the HDES PTO with the new playground. Much of the teardown of the old playground and the new site preparation was done by the maintenance department.

Re-opening of schools - The largest challenge of the summer was preparing for the re-opening of schools during the COVID-19 pandemic. To create additional space in classrooms a large quantity of teaching materials and furniture had to be removed from rooms and stored. Once that was complete desks needed to be brought back into classrooms to create socially distanced workspaces.

The Food Service program, directed by Michele Dupont, provides our students with breakfast, lunch, and snacks daily throughout the school year. During the COVID pandemic, our food service program has stepped up and made sure that families within our district had the ability to pick up breakfast and lunch. Meals were also delivered to bus stops with the help of our bus company, First Student. Pick up/delivery days were Monday, Wednesday and Fridays. During the summer, we ran the Seamless Summer Option

program, which allows all children 18 or under from any town to receive free meals.

Free and Reduced lunch is the second largest portion of our State Adequacy Aid. It also plays a role in the amount of Federal Aid that we receive such as Title I, IDEA and other grants. We have seen a significant drop in Free and Reduced applications in the current fiscal year 20-21. Because of this, our estimated revenues for next fiscal year have decreased. With each qualifying student the district receives \$1,854.38 more in revenue. There is still time to fill out this form so I have copied and pasted the link below. Thank you in advance for doing so.

<https://secure.ezmealapp.com/ApplicationScreen.aspx>

Our transportation company, First Student has worked hard during this pandemic to make sure that our students are safely transported to and from school, when we have been open. They have been diligent in cleaning the buses between runs and are in constant communication with the district to advice of any issues that might arise. We would like to thank the First Student bus drivers for all their continued dedication to our students.

The Business Office, is here to serve the students, our staff and our communities. I'm proud to say our operational group has a goal of making the District better each year in our functional areas.

A big thank you goes out to everyone in the district for supporting our students and staff during this challenging time.

With my Best Regards,

Mary A. Henry, BS
Business Manager

**Annual Report
Director of Student Support Services
2019-2020**

The Department of Student Support Services provides programs and supports in an effort to enable all students to participate and make meaningful progress in their learning and academic experiences. The following are a number of important programs providing a range of opportunities to serve these needs.

Home School: Parents have the right to choose home education as an alternative to having their children attend a public or private school in accordance with RSA 193-A. As of October 1, 2019, 118 students were reported to the SAU as being home schooled. 104 of these students resided in Hillsboro-Deering, 13 in Washington and 1 in Windsor. These numbers reflect an increase of 15 students being home educated over the previous school year.

Section 504: The Rehabilitation Act of 1973, Section 504, is a civil rights law that prohibits discrimination against individuals with disabilities. As of October 1, 2019, 9% of SAU #34's student population were identified under Section 504 and received accommodations to meet their individual needs to the same

extent as the needs of students without disabilities: 0 students at WES; 28 students at HDES (5%); 31 students at HDMS (11%); and 52 students at HDHS (14.5%).

Nursing: The nursing team actively participated and developed programs that promote health and safety of students, school personnel and families. The nursing team has worked with educators and community organizations to identify and address known health related variables that impact academic success.

The school nurses are certified instructors through American Health and Safety Institute (ASHI). This allows the nurses to actively promote the health and safety of students by offering fiscally responsible training programs such as CPR/AED and First Aid to faculty and staff.

Nurses participate in community outreach to support our families in need by working with charitable programs such as Lions Club, Moose Club and Knights of Columbus. These organizations provide services such as coats for kids, vision screens and free professional eye exams and glasses to those who are in need. The nursing team has also collaborated with Hillsboro Family Health clinic to provide a free on site sport physical clinic to high school and middle school athletes.

The school nurses serve as Health Coordinators for the school personnel. This program supports the health and wellness of the faculty and staff with a goal of promoting an optimal state of health, minimizing staff absences, and keeping health care costs contained. The nursing team collaborates with educators in developing health related classroom programs and integrating health and wellness into the school culture.

The school nursing team collaborated with DHHS, CDC and building administration to ensure that policies and safety procedures were in place to support our district in returning to school safely during the current pandemic. The nurses remain current on health developments and continuously monitor the wellness of student and staff to ensure early identification and management of any potential illness.

Counseling and Therapeutic Support: As mental health needs continue to be prevalent across the country, they also remain an area of need within the District. Hillsboro-Deering continued their partnership with Brookside Counseling and Riverbend Community Mental Health in a continued effort to improve the availability of mental health therapeutic supports to children and families residing within the District.

Licensed mental health providers offered individual therapy to students during the school day, consultation with teachers regarding emotional and behavioral needs, and family therapy afterschool hours. This school-based mental health program supported students who demonstrated significant emotional, social and/or behavioral challenges at home, in school and in the community. By bridging with community mental health providers it also allowed the school setting to improve accessibility for students and their parents. As the pandemic forced schools into remote learning, in the spring, the Mental Health Task Force, comprised of school counselors, school psychologists and nurses examined and attended trauma responsive trainings to assess need and adjust support services to a virtual platform.

Special Education: The District continued to monitor and respond to the various needs of students through services rendered and specialized instructional programming offered. A total of 236 students were identified with educational disabilities which represents 20% of the SAU's school-aged population: 14% at WES (6 students); 24% at HDES (114 students); 17% at HDMS (47 students); and 18% at HDHS (65

students). As of October 1, 2019, 4 students with educational disabilities were placed in out-of-district programs: 0 placed by the court/DCYF and 4 students placed by the District.

Hillsboro-Deering's Assistive Technology Department continued to promote equal learning opportunities for students with disabilities by removing classroom barriers through the use of assistive technology. This is possible through various services including but not limited to: providing assessments for personalized software and hardware; offering professional development training to educators and students, in and outside of the classroom; providing technical assistance; and guiding the decision-making process required in choosing the most fitting assistive technology according to each student's needs. The technology department was instrumental in assisting teachers, staff and students in an abrupt shift to remote learning.

Safety-Care: This program provided staff with the skills and competencies necessary to successfully avoid, minimize, and manage behavioral challenges with dignity, safety, and with the possibility of sustainable change. Hillsboro-Deering School District continues to utilize Safety Care as its primary training program for verbal de-escalation, physical safety and physical management skills for staff members. Three staff members have been trained as Safety Care Instructors and provide ongoing training and consultation at all building levels. 88 staff members were certified or recertified in the Safety Care program this school year. Certifications must be renewed on an annual basis to ensure that staff members are maintaining and updating their crisis intervention skills.

Title I: Hillsboro-Deering Elementary School is a School-Wide Title I School. This federally funded program's intent "is to ensure that all children have a fair, equal, and significant opportunity to obtain a high-quality education and reach, at a minimum, proficiency on challenging State academic achievement standards and state academic assessments" (NHDOE website). Title I programs do not supplant regular classroom instruction; they supplement the CORE instruction.

As a Title I School, federal funds were received for students at risk of failure. This designation was determined by the free and reduced lunch count which remained at approximately 42% at HDES. These funds continued to support instructional salaries and supplies, school-wide professional development, parent education and involvement activities and project management.

In an effort to continue preparing the District's early learners for social-emotional and academic success, HDES allocated a portion of the Title I funds toward a preschool teacher's salary and benefits. These funds, in conjunction with IDEA federal funds, allowed the District's two preschool teachers to offer several preschool sessions in order to promote social-emotional development and school readiness with the hopes of preventing and or closing educational gaps for our early learners.

Two part-time staff members were funded by the Title I grant to provide academic intervention for students in grades K-5 in the areas of reading and math. Students were selected based upon data from multiple assessments and parent and teacher recommendation. Approximately 75 students received supplemental instruction by Title I staff; all students demonstrated growth across the area to which they received additional support as measured by the district's progress monitoring tools, AIMSweb and iReady. During the remote learning period beginning March 2020, Academic Interventionists continued to support students in the classroom setting via videoconferencing as well as scheduling times with students and families to provide supplemental instruction when possible. An anticipated summer program was being planned prior to the health emergency; however, given the health risks and the preparations that are being made for the 2020-2021 school year, Title I summer planning was canceled.

HDES continued its partnership with families with a shared goal of improving math and reading by holding monthly Family Education and Activity Nights (FEAN) to provide an opportunity to present topics important to students and parents. Title I staff participated in Open House held September 12th, 2020 to make family connections and to assist families with completing the Title I Survey. From October to February the FEAN program reached a mix of 100 students and parents from 36 different families. Topics covered throughout the school year were: Family Tech Talk, Ready Math Program, Holiday Stress and Mental Health, Lost and Found from Storm to Calm, and Healthy Sleeping Habits for Students

Kid Adventures Before/Afterschool Programs (KA) – Elementary School Grades K-5 - HDMS Afterschool Clubs (Clubs) – Middle School Grades 6-8;

Kid Adventures and HDMS Clubs offer high quality academic, social/emotional supports and enrichment activities throughout the school year. These programs keep students safe during before and after school hours inspiring them to learn, and support working families. A strong school-family-community partnership allows both programs to benefit from local resources and opportunities for educational learning experiences. We are a Work Study site for New England College students and offer Community Service opportunities for Hillsboro-Deering High School students.

Kid Adventures funding comes from the 21st Century Community Learning Center (21st CCLC) Grant, parent/guardian fees, scholarships, other grant opportunities and fundraising. During the 2019-2020 school year 177 students participated in Kid Adventures Before/Afterschool school year and 156 attended the summer programs. Kids Adventures retained 87% of student enrollment from the prior year. The Director provides program information to incoming kindergartners during the registration process. 2019-2020 KA moved twenty-three 5th graders on to 6th grade. That has been a large group for KA since they entered kindergarten.

Summer of 2019 there was a joint endeavor between Title 1 and the Kid Adventures Before/After School Program to conduct a four-week S.T.E.A.M. (Science, Technology, Engineering, Art, and Mathematics) Summer Adventure Camp available to all students entering Grades 1 - 5. The camp was free for all participants, with camp staff made up of classroom teachers, a music teacher, special education teachers, Para educators and Kid Adventures. Sessions included “Wand”erful Bubbles, Marvelous Math, Blow Off Some STEAM, The “Sound” of Music, Rolling in the Dough, Stepping up with Pedometers, Magnet Mania, Superhero Headquarters and Bubble Bonanza. The camp had 151 HDES students participating (40% of the student population entering grades 1-5) in at least one of the weekly sessions. It is hoped that a similar camp will be able to be offered in future years, depending upon funding.

In March the district went Full Remote due to Covid-19. Kid Adventures also followed this protocol. The director had four staff who implemented a Remote Afterschool Program. This was difficult due to everyone trying to figure out this new way of learning on short notice. The program checked in with Kid Adventures students via email and zoom opportunities. Academic was offered to any parent/guardian who felt their student could use during afterschool hours.

HDMS Clubs funding comes from parent fees, Duncan-Jenkins Trust and Hillsboro-Deering School District. Kid Adventures Community Partners are shared between both programs offering experiential learning at the middle school. Homework Club was offered Monday-Thursday for an hour each day staffed by HDMS teachers. During 2019-20, 61 students participated in the HDMS Clubs. Due to going full remote in March HDMS Clubs were offered for 2 sessions and not all 4.

McKinney-Vento Act: The McKinney-Vento Homeless Assistance Act provides certain rights and protections for families experiencing homelessness. Public school districts must ensure that students who are homeless have equal access to the same free, appropriate public education as their non-homeless peers. Through the combination of Title I and District funds, students who were homeless received access to obtaining documents related to enrollment, tutoring, counseling, enrichment activities, transportation, home visits, and school and hygiene supplies. Assistance was provided to connect families with local, state and community associations to assist with needs related to housing, utilities, food, and medical and mental health care. Local community organizations partnered with the District in sending home weekend food bags, school supplies, backpacks, health supplies and articles of clothing when needed. As part of the National program Coats for Kids, the Knights of Columbus Saint Mary Council donated new winter coats in various sizes to students in need in the Hillsboro-Deering and Washington School Districts. The Hillsboro Lion's Club and members of the community donated backpacks and school supplies for the students of our District. The number of students residing in homeless environments in the Hillsboro-Deering School District in the 2019-2020 school year was as follows: 31 students at HDES, 7 students at HDMS, and 11 students at HDHS for a total of 49 students from 31 families. HDSD partnered with 3 other school districts to support families who were in transition by providing the transportation needed for 4 students from 3 families to access their education in their schools of origin.

Project Aware: In the 2019-2020 school year, SAU 34 partnered with the NH Department of Education and the NH Department of Health and Human Services to accept and begin implementation of the Project AWARE grant. The overarching goal of this federal 5-year grant is designed to promote the healthy development of school-aged youth and to prevent youth violence. The goal of Project AWARE (Advancing Wellness & Resiliency in Education) is create teams within schools, between schools and with the community to work together and develop Multi-Tiered System of Supports (MTSS-B) to support the needs of all students attending SAU 34 schools.

The 19-20 school year was the first year of this grant and the primary focus of the grant manager was to work with each building to start to assess and establish social, emotional and behavioral needs of each building. A primary component of this grant is sustainability and the district establishing collaborative processes and establishing partnerships with community partners.

Federal Grants: Approximately \$1,380,477.63 in federal grant funding was awarded to the Hillsboro-Deering School District. Each grant had very specific criteria regarding allocation of funds and required an approval process from the Superintendent to the New Hampshire Department of Education. Funds were used to hire staff and purchase books, materials, supplies, technology and equipment. Professional development opportunities and professional services were also funded in order to support programming and services at HDSD.

Respectfully submitted,

Stacey L. Vazquez, Ed.S.
Director of Student Support Services

Annual Report
Director of Curriculum, Instruction, and Assessment
2019-2020

The 2019-2020 School Year opened with the first of a three part professional development speaker series. Funded through grants, we were able to bring three nationally recognized experts to the Hillsboro-Deering campus to work with staff from all buildings. The series began with Principal Baruti Kafele, an ASCD author and frequent keynote speaker at a wide range of national education conferences. He is the author of 11 books, including *Is My School Better Because I Lead It?* and *Closing the Attitude Gap*. After delivering a powerful keynote to the full district staff, Principal Kafele spent the remainder of the day working with the leadership teams, including administrators and teacher leaders. The second installment came in November when Dr. Cassie Yackley came to Hillsboro-Deering to share her expertise on Trauma Informed Care. She began the day presenting an informative and instructive keynote to the full district staff, and then worked with smaller groups for a detailed, in-depth look at the work of trauma informed care during the remainder of the day. The third and final speaker came on Tuesday, March 10, 2020. Brian Mender, author of *That One Kid*, and co-author of *Discipline with Dignity*, spent the day delivering a keynote followed by a series of sessions centered on reaching and motivating students who struggle. His dynamic presentations, filled with examples from his own life as both a special educator and a student who struggled in school provided specific and actionable strategies and tools to implement at all levels. We are very grateful that this entire series of vibrant professional development was able to take place prior to the abrupt transition to remote learning made necessary by the pandemic. SAU 34 remains committed to providing a range of professional development for all faculty and staff targeting assessed areas of need and aligning with district and school goals.

Due to the pandemic, the New Hampshire Statewide Assessment System (NH SAS) was not administered in 2019 – 2020. These assessments in the area of math, English Language Arts (ELA), and science, are typically administered in the spring with students in grades 3-8 taking the NH SAS for reading, writing and mathematics and students in grades 5, 8 and 11 taking the NH SAS in science. The school day administration of the SAT for grade 11 was also cancelled. The district was able to conduct the fall and winter administration of the iReady diagnostic, but on the advice of the authors we chose not to attempt a remote administration in the spring. The iReady diagnostic information is valuable for planning for the individual learning needs of students as well as evaluating the effectiveness of teaching tools and strategies.

With the development and approval of the Strategic Plan finalized in the spring of 2020, the district has a clear road map for the continued development, review, and revision of the Prekindergarten through Grade 12 curriculum in order to meet the articulated goal of providing high quality educational opportunities for all students that foster the acquisition of critical academic skills, embedding the tenets identified in the Portrait of a Graduate (adaptive perseverance, responsibility, learner's mindset, global citizenship, communication, critical thinking and collaboration), meeting the expectations for success in post-secondary education and the workplace. In the 2019-2020 school year, the outlined work of developing an integrated learning framework and curriculum template began at the pilot level with a vertical team of social studies educators, and will continue for several years to come across all content

areas and grade levels. This is exciting, continuous work resulting in high quality learning opportunities for all students in a variety of settings.

Respectfully Submitted,

Jennifer L. Crawford, Ed. D.

Director of Curriculum, Instruction, and Assessment for SAU 34



Annual Report

Hillsboro-Deering Elementary School

Enrollment (Preschool through 5th grade): 489 students

As we all know, Hillsboro-Deering Elementary School's community was impacted by the COVID-19 pandemic, just like the rest of our world. All students shifted to remote instruction in mid-March. Due to the pandemic, some of the activities that would normally have been scheduled (such as an artist-in-residence program, numerous field trips, a 5th grade trip to an outdoor adventure camp, and our STEAM Summer Program, were either not able to take place, or were significantly different).

2019 – 2020 Highlights

- The HDES Newsletters are emailed monthly to families to inform them of upcoming events and share information, articles and news from the school. A link to these newsletters can also be found on the school web page <https://www.hdsd.org/Domain/49>. Also please check out the Hillsboro-Deering Elementary School Facebook page.
- Due to generous Title I funding, we were able to send an assortment of books to each student shortly after we shifted to remote learning. Choices included fiction, non-fiction, and mathematics-related stories.
- The Hillsboro-Deering Elementary School Media Center received the Accelerating Promising Practices for Small Libraries grant from the Institute of Museum and Library Sciences. This project addresses needs identified by the community as well as builds on existing momentum from the introduction of a makerspace cart and the development of a STEAM summer learning camp. The media center was able to invest in the Engineering is Elementary Curriculum and material kits designed by the Boston Museum of Science to further support inquiry-based learning. We were able to hire a STEAM Academic Support Specialist to support the media specialist with preparing the learning kits and materials for the students. The library media specialist, Academic Support Specialist, staff, classroom teachers, and the director of the afterschool program worked together to create a cross-disciplinary school library program. Since March 2020, they have continued to fulfill their grantee responsibilities during remote, hybrid,

and in person learning. This is a testament to the dedication, flexibility, and solid foundation of the program.

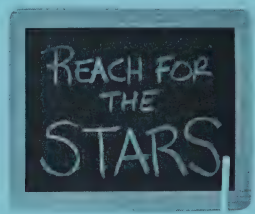
- After school clubs continued thanks to the generosity of the Duncan-Jenkins Trust. Clubs included: Slime Making Club, Computer Club, Alaskan Adventures Club, Cartoon Club, Walking Club, Fall Craft Club, and a Yoga Club, among others. Almost 200 of our students participated in either the Fall or Winter club sessions (even though the winter session was cut short due to the Coronavirus pandemic).
- Title I Family Education Activity Nights were held monthly through February. Each month families were invited to spend an evening sharing our school community. Presentations included a Tech Talk (presented by Deanna Neal, PTO President), iReady Math (Kate Griffin, HDES Math Specialist), Anxiety in Children (Stacey Vazquez, HDES School Psychologist), Finding Calm in the Midst of an Emotional Storm (Elizabeth Licht, HDES Behavior Interventionist), and Healthy Sleep Habits for Students (Brooke McLain, HDES School Nurse). All FEAN evenings included a light dinner and dessert.
- Assessments are a way to determine how students are learning the curriculum and to determine what other supports students may need in order to achieve the core academics. Through a combination of daily formative assessments, end of unit summative assessments, and standardized testing, teachers are able to adjust and modify their instruction to meet the needs of all students. Other diagnostic screenings are used to gauge student academic ability, progress monitor students in need of intervention, and to track student progress. iReady was used in grades K-5 as the universal screener. AIMSweb testing was conducted in Early Literacy and Numeracy in Grades K and 1 and in Fluency in Grades 1 and 2. Kindergarten literacy skills were also measured using PALS Literacy Screening. Due to the pandemic, students in Grades 3 – 5 did not participate in the NH Statewide Assessment System (SAS) standardized tests in reading or mathematics in the Spring of 2020.
- The summer of 2020 was very different for the Kid Adventures program. Through a partnership with the town of Hillsboro's Fuller Public Library, KA invited all Hillsboro-Deering Elementary School students (grades Pre-K to 5), to participate in a unique summer learning experience. The town library invited their patrons to sign children up from ages 0-8th grade. The library patrons and KA families signed up to receive learning boxes comprised of materials for the summer reading program, "Imagine Your Story", as well as the prizes for numbers of books read or read to students during June, July and August. This opportunity for summer fun was free to all 112 participants. The library and Kid Adventures provided three in-person camp weeks during the month of August. Camp 1 was for grades 3-5 students, Camp 2 was for grades 1-2 and Camp 3 was for district staff children. The first two camps were developed for children with social/emotional needs and anxiety in regards to coming back to school during the pandemic, as well as students who would need small group practice to be back in the school building setting. The third camp was set up for district staff children so HD staff could come in for a week-long professional development opportunity on hybrid and remote learning tools. We were proud to be able to partner with the Town Library to support our students.
- The HDES PTO continued (and reached!) a fundraising effort to support the development of a new school and community playground. The Playground Committee in conjunction with a

matching amount from a School Board warrant article was able to raise approximately \$150,000 to fund the project. Starting in June of 2020, with the help and support of many parent, community, and staff volunteers, the old playground was disassembled and the new playground was built. Students and community members have been enjoying the new playground since August.

Respectfully submitted,

Donna Furlong
Upper Elementary Principal, Hillsboro-Deering Elementary School

Jeni Laliberte
Lower Elementary Principal, Hillsboro-Deering Elementary School



**Hillsboro-Deering Middle School
Annual Report
2019-2020**

HDMS started the school year with an enrollment of 288 students and ended the year with 282 students. The 6th grade class averaged 93 students for the school year. The 7th grade class averaged 90 students and the 8th grade class averaged 99 for the school year.

Students are enrolled in five core courses every day: ELA reading, ELA writing, math, social studies and science. Honors courses are offered in ELA reading and math at each grade level. Enrollment in these classes is based on state and district test scores along with teacher and administration recommendations. The middle school follows a five-day rotating schedule. Students rotate every seven weeks between five UA classes: STEM, general music, art, health and physical education. A FLEX period, which is the time scheduled for RTI work, was utilized again during the 2019-2020 school year. Flex is a time for students to receive extra support in math and reading. The entire teaching staff; core, UA and Special Education work with students during Flex. This teamwork ensures that students receive support in small groups, averaging 6 students per class. Students that are proficient in these two subjects based on their state SAS assessment are enrolled in an enrichment class during this time. HDMS begins every day with a 20-minute advisory period. HDMS believes this is a great way to start the day helping students get organized for the day and providing a time for the HDMS staff to build connections with students.

The Duncan-Jenkins Trust continues to provide wonderful experiences for staff and students at HDMS. The Sticks and Stones Concerts, Animal Adventures, Marek Bennet and the Hardtacks are just a few of the groups that worked with our students during the 2019-2020 school year. The Duncan-Jenkins Trust

also supports the after school instrumental program. This allows HDMS music teacher Mr. Lehmenkuler the opportunity to work with students individually and in small groups after school. These students do an outstanding job providing music for the Duncan-Jenkins dinner every year.

2019 - 2020 was the second year for organized sports at HDMS. Boys' and girls' soccer, boys' and girls' basketball along with baseball and softball were offered for students to participate. All teams were part of the Tri-County League. Two highlights for the year were the boys' soccer team making the playoffs for the first time and the girls' basketball team winning the winter tournament at Con-Val. Kick-off pep rallies for each sport were a big hit for the student and staff and provided a lot of school spirit and fun. Student council provided concessions during boy's and girl's home basketball games. The building and community support at home games was greatly appreciated by the coaches and athletes.

The chorus and band programs continued to have high enrollments for the 2019 – 2020 school year. Around 100 students, one third of the HDMS student population, participated in one or both of these programs. Students are scheduled for chorus two times a week and band three times a week during their grade level Flex period. The winter concert provided a wonderful evening of music for students and their families, staff and community members. Well over 200 people were in attendance for the winter concert.

March 2020 is the month when everything changed. Due to the pandemic, schools in SAU 34 were closed for the week of March 16h. The HDMS staff put in a tremendous amount of time and work preparing to move to a virtual teaching format. To be able to complete this in a week was a monumental achievement. On Monday, March 23, we all entered into a world at work and at home that none of us could have imagined. The remainder of the 2019-2020 school was made-up of a series of monumental achievements by the staff, students and families of HDMS. The professionalism and teamwork exhibited by the HDMS staff for the 2019-2020 school year was nothing short of exceptional and I was honored to work with them.

Respectfully submitted,

Marc Peterson
Hillsboro-Deering Middle School Principal



**Annual Report
Hillsboro-Deering High School
2019-2020**

The Spring of 2020 brought challenging times to our community. When the Hillsboro-Deering School District announced it would be canceling all in-person classes and moving to a full remote platform on March 16, 2020, the entire education community entered a period of dramatic change, upheaval and uncertainty. By the end of March, virtually all schools moved to remote learning in New Hampshire. Classes were held virtually; instruction was delivered over Zoom and Google Classroom. Graduations, ceremonies and spring sports were delayed, canceled or conducted remotely.

Schools have never faced such challenges as we are experiencing today, including the necessity of protecting students and staff, fewer face-to-face classes, the difficulties with balancing synchronous learning, fewer students in school and restricted school access.

The COVID-19 pandemic has resulted in at least one positive thing: a much greater appreciation for the importance of public schools. Hillsboro-Deering High School intends to start a dialogue about what could be achieved in the medium to long term while partnering with parents, community organizations and other stakeholders as we work together to maintain a safe, quality school for our students. Hillsboro-Deering High School strives to continue to be a school of excellence.

Schools need to be rich in supports, including technology that would allow for stronger partnerships in the community from parents to employers to reinforce, complement, and bring to life learning experiences in and outside the classroom. It would recognize and adapt to the learning that takes place beyond the school walls, regularly assessing students' skills and tailoring learning opportunities to meet students at their skill level. These new partnerships in student learning would complement and support teachers and could support a student's emotional and physical development. Hillsboro-Deering High School could literally be the school at the center of the community that influences student learning and development using every pathway possible if we all work together.

A talented Hillsboro-Deering DECA team had great success at the New Hampshire DECA 63rd Annual Career Development Conference. It was held Wednesday, February 12th through Friday, February 14th 2020, at the Hilton Doubletree in Manchester, NH.

Out of the 26 students who attended, the team earned two-chapter trophies, several medals and multiple plaques. Hillsboro-Deering did so well this year that some students qualified twice in various events. A HD student was also re-elected to state office. Combined with the chapter's successful Virtual Business season, a total of twenty-four students qualified for the International Career Development Conference that would have been held in Nashville, Tennessee, in late April-early May.

Earlier in the season HD DECA qualified two teams for their top performance in Virtual Business Sports Management, another team in Virtual Business Restaurant Management, and one in Virtual Business Retail Management.

Students won accolades in several events including: Principles of Marketing, Accounting, Apparel and Accessories, Restaurant and Food Service Management, Buying and Merchandising, Entrepreneurship, Sports and Entertainment Marketing, Business Operations Research, Franchising, Hospitality, International Business, and Professional Selling. Many other individual accomplishments were awarded

to the students in the chapter. The chapter itself was recognized for reaching the Thrive level of accomplishment by DECA Inc., and for reaching the Outstanding Chapter level by New Hampshire DECA.

There was no doubt in my mind that this team would have returned home from Nashville with International medals and other recognition. Despite COVID - they had a great season and one to be proud of.

During the 2019-2020 school year, the National Honor Society continued to be actively involved in community service and outreach. The members completed both paper and co-mingled recycling each week during the year as their continual service activity. The membership also organized and hosted two hugely successful community events, the Halloween Carnival and Breakfast with Santa; both were well-attended by elementary-aged children and their families. Even though the traditional Teacher's Appreciation Week did not happen due to quarantine restraints, members still mailed out cards and flower seeds to every member of the staff. The annual spring induction of new members was postponed also due to quarantine and will be taking place during the fall of 2020.

Throughout the 2020-2021 school year, over 50 students pursued school-approved learning experiences outside of the traditional classroom setting via Extended Learning Opportunities (ELOs). Over 60 credits were awarded at the end of the year in the category of ELOs. There were many different ELOs created focusing on a wide array of topics such as Dance, Pyrography, Leadership in Action, Beekeeping, Career Internships, Explorations in Music and the Arts, and many more. These unique experiences provided collaborative opportunities and partnerships to expand between HDSD and community organizations throughout the state.

The School-to-Career Internship class provided career development opportunities for students to explore their interests and skills and to consider how these elements could tie into intended career pathways. Guest speakers, real-world simulations, and extensive career-related research provided students with the opportunity to delve into the intricacies of the world of work and practice skills in a safe and supportive environment. During this course, students participated in hands-on internship experiences throughout our community in fire safety, law enforcement, public works, veterinary service, and logging.

The New Hampshire Interscholastic Athletic Association honored five H-DHS Senior Scholar Athletes: Jack Ferguson, Gunner Hagstrom, Julian Howell, Cameron Jones and Nathan McGillicuddy. The NHIAA recognizes students who earned a minimum of a 3.5 GPA and participate in at least two varsity sports during their senior year. The NHIAA and Hillsboro-Deering High School also recognized our Hillcat Three Sport Athletes; Jack Ferguson, Ben Ketterer and Cameron Jones.

H-DHS commits to building community,
providing a personalized education,
encouraging continual progress,
and inspiring purposeful lives.

Educationally Yours,
James O'Rourke, M.Ed.
Hillsboro-Deering High School Principal

Table 1
WINDSOR SCHOOL DISTRICT
FY 2022 Proposed Budget

Description	FY 2020 ACTUAL	FY 2021 BUDGET	FY 2022 PROPOSED
Students	16	15	17
REVENUES			
Unreserved Fund Balance	\$15,666	\$3,515	
Local Property Tax	\$171,225	\$197,307	\$234,566
State Wide Education Property Tax (SWEPT)	\$58,280	\$56,901	\$47,545
Earnings on Investments/ Misc Revenue	\$164	\$0	\$0
State Adequacy Grant & Kindergarten Aid	\$74,720	\$99,424	\$77,113
TOTAL REVENUES	\$ 320,055	\$ 357,147	\$ 359,224
EXPENSES			
1100 Tuition	\$298,105	\$328,116	\$333,057
1200 Special Education	\$0	\$0	\$0
2310 Insurance	\$957	\$991	\$991
2320 School Board Salaries	\$900	\$900	\$900
2320 School Board Expenses	\$390	\$600	\$600
2320 School Board Clerk	\$0	\$15	\$15
2320 Treasurer	\$100	\$100	\$100
2320 Treasurer's Supplies	\$0	\$25	\$25
2320 Checklist & Ballot Clerks	\$0	\$30	\$30
2320 Moderator	\$0	\$5	\$5
2320 Auditor	\$0	\$10	\$10
2310 District Share - SAU #34	\$15,648	\$16,968	\$0
2721 Transportation	\$9,137	\$9,388	\$9,388
TOTAL EXPENDITURES	\$ 325,237	\$ 357,148	\$ 345,121
OTHER EXPENSES			
Transfer to Tuition Expendable Trust	\$ 0	\$ 0	\$ 0
Deficit Appropriation		\$ 0	\$ 0
TOTAL EXPENSES	\$ 325,237	\$ 357,148	
Proposed SAU Budget			\$ 14,103
Total Expenses with SAU Budget			\$ 359,224

Table 2

**WINDSOR SCHOOL DISTRICT
FY 2022 Proposed Budget**

Regular Education Tuition			
	Students	Rate	Cost
Elementary School	12	\$ 19,071	\$ 228,853
Middle School	2	\$ 19,637	\$ 39,274
High School	3	\$ 21,643	\$ 64,930
TOTAL TUITION	17		\$ 333,057
Special Education Tuition			
	Students	Rate	Cost
High School	0	\$ 35,600	\$ -
TOTAL TUITION	0		\$ -
			\$ 333,057

Table 3

WINDSOR SCHOOL DISTRICT		
Special Education Programs & Services Pursuant to RSA 32:11-a		
	<i>2018-2019</i>	<i>2019-2020</i>
Expenditures		
Special Education General	\$0	\$0
Revenues		
State of NH Catastrophic Aid	\$0	\$0
Medicaid Reimbursement	\$0	\$0
Net Cost of Special Education:	\$0	\$0

Table 4

SAU #34 PROPOSED BUDGET FY2021-2022				
EXPENDITURES		FY2020 Actual	FY2021 Approved Budget	FY2022 Proposed Budget
100	SUPERINTENDENT SALARY	\$ 161,164	\$ 139,999	\$ 144,198
100	SUPERINTENDENT SALARY (SALE OF VACATION DAYS)	-	-	-
101	ASSISTANT SUPERINTENDENT	123,882	-	-
102	BUSINESS ADMINISTRATOR	105,825	102,500	105,575
103	ADMINISTRATIVE STAFF	153,272	158,554	163,308
104	DIRECTOR OF CURRICULUM, INSTRUCTION & ASSESSMENT	91,800	96,554	99,451
105	DIRECTOR OF STUDENT SUPPORT	-	92,500	95,275
106	BOOKKEEPERS	101,492	105,221	108,377
108	FINANCIAL CLERK	7,179	23,355	-
200	INSURANCE BENEFITS	149,550	195,738	188,425
220	FICA & MEDICARE	55,431	56,400	54,574
230	NH RETIREMENT	74,253	84,500	100,300
240	COURSE REIMBURSEMENT	-	5,000	2,000
250	UNEMPLOYMENT COMPENSATION	474	750	750
260	WORKER COMP & LIABILITY INSURANCE	4,324	5,000	5,000
290	TRAINING	6,164	8,400	6,400
330	CONTRACTED PROFESSIONAL SERVICES	30,418	35,000	63,500
380	AUDIT & LEGAL FEES	9,958	9,000	11,000
430	EQUIPMENT REPAIRS & MAINT	-	2,500	500
442	COPIER & EQUIPMENT LEASES	11,986	12,000	13,000
450	OFFICE RENTAL	40,000	40,000	43,000
500	POSTAGE, TELEPHONE & OTHER SERVICES	28,266	29,000	23,900
600	SUPPLIES & BOOKS	10,699	9,750	9,300
700	REPLACEMENT EQUIPMENT	2,236	2,500	3,000
810	DUES & FEES	5,780	7,700	6,000
840	BOARD CONTINGENCY	-	200	200
890	ACADEMIC RECOGNITION	1,946	5,000	5,000
TOTAL		\$ 1,176,099	\$ 1,227,121	\$ 1,252,033

Table 5

**WINDSOR SCHOOL DISTRICT
REPORT OF SCHOOL DISTRICT TREASURER
Fiscal Year July 1, 2019 to June 30, 2020**

Balance on Hand - July 1, 2019		<u>\$ 153,221.35</u>
Received from Selectmen:		
Current Year Appropriation	<u>\$205,346.79</u>	
Revenue from State Sources	<u>\$ 74,720.12</u>	
Interest & Misc Income	<u>\$ 163.70</u>	
TOTAL RECEIPTS		<u>\$ 280,230.61</u>
TOTAL FUNDS AVAILABLE FOR FISCAL YEAR 2019 - 2020		<u>\$ 433,451.96</u>
LESS SCHOOL BOARD ORDERS PAID: Fiscal Year 2019-2020		
FY2019-#13	4 th Quarter Apportionment	\$3,955.00
FY2019-#14	2 nd Semester Tuition	\$112,731.06
Manifest # 1	Worker's Comp & Liability Insur	\$957.19
Manifest # 2	Budget Hearing Public Notice	\$41.50
Manifest # 3	1 st & 2 nd Quarter Apportionment	\$7,824.00
Manifest # 4	1st Semester Tuition	\$173,578.41
Manifest # 5	School Board Stipends	\$1,000.00
Manifest # 6	3 rd Quarter Apportionment	\$3,912.00
Manifest #7	Public Notice – Filling for Office	\$180.00
Manifest #8	Public Notice – Budget Hearing	\$168.30
Manifest #9	4 th Quarter Apportionment	\$3,912.00
Manifest #10	2 nd Semester Tuition	
Manifest #11		
Manifest #12		
TOTAL SCHOOL BOARD ORDERS PAID		<u>\$ 308,259.46</u>
Balance on Hand - June 30, 2020		<u>\$ 125,192.50</u>

09/01/2020

Date

Kenneth Matthews

District Treasurer

Table 6

AUDITOR'S CERTIFICATE

This is to certify that we have examined the books, vouchers, bank statements and other financial records of the treasurer of the school district of Windsor of which the above is a true summary for the fiscal year ending June 30, 2020 and find them correct in all respects.

9/01/2020

Date

Auditor: Melissa Merrill

Table 7

WINDSOR SCHOOL DISTRICT
Detailed Statement of Receipts 2019-2020

DATE	FROM WHOM	DESCRIPTION	AMOUNT
	State of New Hampshire	Equitable Aid & Kindergarten Aid	
11/01/19	State of New Hampshire	Equitable Aid & Kindergarten Aid	\$ 14,944.00
01/10/20	State of New Hampshire	Equitable Aid & Kindergarten Aid	\$ 22,416.00
04/08/20	State of New Hampshire	Equitable Aid & Kindergarten Aid	\$ 37,360.12
02/21/20	Town of Windsor	19-20 Appropriation	\$ 200,000.00
			\$5,346.79
Various	Santander	Interest Income	\$ 163.70
	TOTAL RECEIPTS DURING YEAR		\$ 280,230.61

Table 8

WINDSOR SCHOOL DISTRICT Balance Sheet Fiscal Year Ending June 30, 2020		
Assets:		
	Cash - Checking	\$ 125,192.50
	Receivable from Town	\$0.00
		<u>\$ 125,192.50</u>
Liabilities & Fund Balance:		
	Payable to HDSD	-
	Payable to Town of Windsor	\$9,386.00
	Payable to SAU 34	-
	Other Vendor Payables	-
	Total Payables	<u>\$9,386.00</u>
	Unassigned Fund Balance	<u>\$ 115,806.50</u>

New Hampshire State Library



3 4677 00281015 3